

**BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT  
SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT**

**S P E C I F I C A T I O N S  
SCHOOL BUS TRANSPORTATION  
Bid No. 017- Joint Bid  
BERKSHIRE HILLS RSD  
And  
SOUTHERN BERKSHIRE RSD**

**Berkshire Hills  
Regional School District  
P.O. Box 617  
50 Main Street  
Stockbridge, MA 01262  
Tel.: (413) 298-4017  
FAX: (413) 298-4642**

**Southern Berkshire  
Regional School District  
P.O. Box 339  
419 Berkshire School Road  
Sheffield, MA 01257  
Tel.: (413) 229-8778  
FAX: (413) 229-2913**

**January 17, 2017**

**Berkshire Hills RSD  
Peter W. Dillon  
Superintendent of Schools  
Sharon Harrison  
Business Administrator**

**Southern Berkshire RSD  
David Hastings  
Superintendent of Schools  
Christine Regan  
Business Administrator**

BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT  
SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT  
SCHOOL BUS TRANSPORTATION SPECIFICATIONS

TABLE OF CONTENTS

Bid Schedule.....	4
Current Contract Information .....	5
Legal Notice/Invitation for Bid.....	7
Cover Page.....	8
Bus Transportation Contract Specifications .....	9
1 Proposal.....	9
2 General .....	10
3 Definition of Terms .....	12
4 Equipment .....	13
5 Operators.....	16
6 Operations .....	19
7 Indemnification and Insurance.....	19
8 Price Basis .....	21
9 Authority for Adjustments .....	21
10 Evidence of Ability to Perform.....	21
11 Assumption of Loss or Liability .....	22
12 Remedies of School Committee .....	23
13 Cost of Living Increase (CPI).....	23
14 Remedies of Contractor .....	23
15 Performance Bond .....	24
16 Breach of Contract .....	24
17 Transportation Manager .....	24
18 Wage Scales .....	24
19 Awards.....	25
20 Laws and Public Policy.....	25
21 Equal Opportunity .....	25
22 Payment.....	26
23 Time Schedules .....	26
24 Late and Mid-Day Buses.....	27
25 Field and Athletic Trips .....	27
26 Termination of Contract .....	28
27 FUEL ADJUSTMENT CLAUSE.....	29

## APPENDICES

A	Current Transportation Routes.....	30
B	Bureau of Labor Statistics-Table Consumer Price Index ..... (continued on page 67)	31
C	School Calendars.....	32

## FORMS AND SUBMITTALS

1	Bid Submittal Form 1 .....	35
2	Bid Form 2 Cost Basis of Bid Award.....	36
3	Bid Submittal Form 3 Athletics & Field Trips.....	39
4	Bid Form 4 Late and Mid-Day Buses.....	41
5	Bid Form 5 Emergency Evacuation .....	42
6	Bid Form 6 Bidder Registration Form.....	43
7	Bid Form 7 Assurance of Non-Discrimination Compliance.....	44
8	Bid Form 8 Contractor Information and References.....	45
9	Bid Form 9 Authorization for Release of Information.....	47
10	Bid Form 10 Non-Default Certificate .....	48
11	Bid Form 11 Certificate of Non-Collusion and Notarized Statement.....	49
12	Bid Form 12 Tax Certification .....	50
13	Bid Form 13 Bid Deposit & Performance Bond.....	51
14	Bid Form 14 Statement of Understanding.....	52
15	Bid Form 15 Terminal Location/Fueling Plan .....	53
16	Bid Form 16 Description of Equipment for Contract.....	54
17	Bid Form 17 Roster of Bus/Van Drivers .....	55
18	BID FORM 18 FUEL ADJUSTMENT CLAUSE - BASE PRICE OF FUEL FORM.....	60
19	Bid Form 19 Accident Report (3 years).....	61
20	Bid Form 20 Certificate of Insurance.....	62
21	Bid Form 21 Drug and Alcohol Testing Compliance .....	63
22	Bid Form 22 Certificate Regarding Debarment, Suspension Ineligibility and Voluntary Exclusion.....	64

	BID SUBMITTAL FORM CHECKLIST .....	65
	EVALUATION CRITERIA .....	66

	APPENDIX A Detail - Current Transportation Routes .....	67
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**Regular Day Transportation for Southern Berkshire Regional School District Approximately \$918,467**

Regular Day Transportation	Number of Vehicles	FY17 Cost per Day
Large Bus	5	\$217.12
	1	\$219.90
	2	\$223.56
	3	\$225.26
	3	\$226.77
	1	\$230.62
Small Bus	2	\$244.46
	1	\$209.17
	1	\$213.46
	1	\$219.90
	1	\$234.91
	1	\$203.81
Vans	1	\$193.08

**Special Needs Transportation for Southern Berkshire Regional School District Approximately \$242,787**

Special Needs Transportation	Number of Vehicles	FY17 Cost per Day
Vans - Morning & Afternoon	5	\$196.75
Vans - Morning and Mid-Day	1	\$165.00
Vans - Mid-Day	1	\$98.38

**Late Buses for Southern Berkshire Regional School District - currently none**

**Activity/Athletic Bus Transportation for Southern Berkshire Regional School District**

Last Full Year, 2015-2016      Approximately \$ 44,858 \*

**TOTAL SCHOOL YEAR, SBRSD 2016-2017 - Approximately \$ 1,206,112**

**\*NOTE: A new after-school SBRSD route will be required in 2017-2018 as described on the SBRSD, Additional Route Required in 2017-2018 page, and is in addition to the \$44,858 stated above.**

**LEGAL NOTICE**

**INVITATION FOR BID  
SCHOOL BUS TRANSPORTATION**

**Berkshire Hills Regional School District  
Southern Berkshire Regional School District**

Berkshire Hills Regional School District (BHRSD) and Southern Berkshire Regional School District (SBRSD) invite bids for the provision of **SCHOOL BUS TRANSPORTATION**. Bid specifications may be picked up at the Berkshire Hills Regional School District, 50 Main Street, Stockbridge, MA 01262 or Southern Berkshire Regional School District 491 Berkshire School Road, Sheffield, MA 01257 on or after **Tuesday, January 17, 2017 at 9:00 a.m.** or by calling 413-298-4017 x16 after said time. A bidders conference will be held at the BHRSD district office on **Tuesday, January 24, 2017 at 10:00 A.M.** Completed bids are to be received by Berkshire Hills Regional School District at its office, 50 Main Street, Stockbridge, MA 01262 by **10:00 A.M. Tuesday, January 31, 2017** at which time all bids will be publicly opened and recorded. All bids must be marked on the outside lower left-hand corner of the bidder's envelope "**BID: JOINT SCHOOL BUS TRANSPORTATION: BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT AND SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT**". No bid(s) will be accepted after the above-stated date and hour. Contracts awarded under this bid must be approved by the Berkshire Hills Regional School District School Committee and the Southern Berkshire Regional School District School Committee. BHRSD and SBRSD reserve the right to waive any informalities in any or all bids, or to reject any or all bids, if it be in the best interest of the District to do so.

January 17, 2017

Peter W. Dillon  
Superintendent of Schools

David Hastings  
Superintendent of Schools

# **S P E C I F I C A T I O N S**

## **SCHOOL BUS TRANSPORTATION**

**Bid No. 017- Joint Bid**

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**And**

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**January 17, 2017**



# BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT and SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT BUS TRANSPORTATION CONTRACT SPECIFICATIONS

## 1 PROPOSAL

1.1 The bidder, for the furnishing of scheduled transportation for all designated school children of the Berkshire Hills Regional School District and Southern Berkshire Regional School District (hereafter referred to as the School Districts), shall include the furnishing of all services necessary and required, consisting of the following: transportation equipment, maintenance of equipment, operation, supervision, inspection, registration, licensing, insurance and conformance to all applicable laws, rules, and regulations of the Commonwealth of Massachusetts, Department of Motor Vehicles, Department of Public Utilities and the Berkshire Hills Regional School District School Committee and the Southern Berkshire Regional School District School Committee, (hereafter referred to as the School Committees). The term “designated school children” shall include the transportation of school choice students in accordance with School Committees’ policies. This proposal may result in the award of separate contracts for regular, vocational and athletic/extracurricular transportation dependent upon the lowest qualified bidder for each section. Each successful bidder shall be subject to all the terms and conditions specified below and “contract” as referenced in these specifications shall mean one or more contracts based on the actual number awarded.

1.1.1 In no case shall a bidder bid on specific individual routes. Other than the language regarding individual sections as identified above, the contract shall be bid as one for both districts.

1.1.2 However, should the Invitation for Bids result in no bids for any or all sections of the entire listing of routes, each District may consider bids on any or all sections of the entire listing of routes for their individual District.

1.2 Each School District shall be responsible for its own daily operations with, and management of, the successful bidder. The Contractor awarded the joint bid shall work with each District individually to comply with that District’s policies, transportation needs, and invoicing.

1.3 Bidders submitting bids for School Bus Transportation (017-Berkshire Hills RSD and Southern Berkshire RSD) must provide a complete bid package.

1.4 The pre-bid conference will be held for all interested bidders on Tuesday, January 17, 2017 at 10:00 A.M. at the district office of Berkshire Hills Regional School District, 50 Main Street, Stockbridge, MA 01262. Bidder attendance while highly recommended and advisable is not mandatory.

1.5 The School District consists of the following schools:

1.6 SCHOOL NAME /ADDRESS	GRADES
<u>Berkshire Hills Regional School District</u> Monument Mountain Regional High School 600 Stockbridge Road (Rt. 7) Great Barrington, MA 01230	9-12
Monument Valley Regional Middle School 313 Monument Valley Road Great Barrington, MA 01230	5-8

Muddy Brook Regional Elementary School  
 318 Monument Valley Road  
 Great Barrington, MA 01230  
**Southern Berkshire Regional School District** PreK-4

MONTEREY SCHOOL (NOT IN OPERATION IN 2016-2017)  
 Route 23 – 459 Main Street  
 Monterey, MA 01245

MOUNT EVERETT REGIONAL  
 491 Berkshire School Road  
 Sheffield, MA 01257 Grades 7-12

NEW MARLBOROUGH CENTRAL  
 44 Hartsville-Mill River Road  
 Mill River, MA 01244 Grades Pre-K – 4

SOUTH EGREMONT SCHOOL  
 42 Main Street  
 South Egremont, MA 01258 Grades K-1

UNDERMOUNTAIN SCHOOL  
 491 Berkshire School Road  
 Sheffield, MA 01257 Grades Pre-K - 6

**1.7** Currently:

- 1.7.1 BHRSD: a fleet of 17 buses and 8 vans (not including late buses) are being used in the performance of the current contract. The number of buses may change during the term of this contract.
- 1.7.2 SBRSD: a fleet of 21 buses and 9 vans is being used in the performance of the current contract. The number of buses may change during the term of this contract.

**2. GENERAL**

2.1 The contract shall be for a period of five (5) years commencing on July 1, 2017 and ending June 30, 2022. The bid price shall be acknowledged as the transportation cost for the first year of the contract. Thereafter, for years two through five of the contract, Cost of Living increases shall be calculated annually by the School Districts and the contract adjusted annually, for the following school year. Contract and performance obligations by the School Committees in contract years beyond June 30, 2018 will be subject to annual appropriation and availability of funds. Any amendment or agreement beyond the contract’s original terms shall be in writing, signed by the parties and shall be in accordance with the provisions of M.G.L. c. 30B.

The contract periods contained within these specifications are as follows:

Year	#1	July 1, 2017 to June 30, 2018
	#2	July 1, 2018 to June 30, 2019
	#3	July 1, 2019 to June 30, 2020
	#4	July 1, 2020 to June 30, 2021
	#5	July 1, 2021 to June 30, 2022

- 2.2 Southern Berkshire Regional School District shall apply a Fuel Adjustment during the life of this contract as well. Berkshire Hills Regional School District will not.
- 2.3 The School Committees reserve the right to accept or reject any and all bids, in part or in whole, at the School Committee's sole discretion, without any advance notification or discussion with any prospective bidder(s). **The decision of the Berkshire Hills RSD and Southern Berkshire RSD School Committees shall be final and binding on all bidders, without recourse.**
- 2.4 Routes and schedules are to be compatible with class schedules which shall be determined solely by the School Districts.
- 2.5 BHRSD currently has a two-tier bus route, which may change during the life of this contract. Alternate A is for a bid pertaining to the option for a one-tier system at BHRSD. SBRSD currently runs a one-tier bus route, which will continue under this contract.
- 2.6 Only the School Committees reserve the right to rearrange, reassign, or adjust routes and schedules when it is in the interest of the School District to do so, at no additional cost to the District. All changes in routes are to be made by the designated School District administrator.
- 2.7 The successful bidder must have a telephone connection through which each School District may make quick contact with the owner or his/her agent from 6:00 a.m. to 4:00 p.m. on days when schools are in operation. In addition, any emergency telephone number must be provided for emergency communication on other days or at other times. The owner or his/her agent must be willing to appear for conferences with the School Committees, Superintendents, or designees, as necessary and when requested.
- 2.8 The successful bidder shall provide written reports of bus counts showing the number of riders on each bus and each round trip and these are to be supplied when requested, with an initial count for each vehicle ten (10) days prior to the start of school each year, with an updated list provided by October 1<sup>st</sup>, during the term of this contract. These reports are to be compiled by the bidder and turned into the Superintendents or designees in charge of transportation within two (2) days of the request.
- 2.9 The bidder shall designate a particular staff member, i.e Manager, who shall be assigned to coordinate transportation arrangements under the contract and to carry out instructions submitted by each School District from time to time. The Manager, if not known at the time of the bid, may be left as "to be designated" but must be provided prior to the signing of the contract. This person must have at least five (5) years experience managing a school bus operation similar in size and be located at this site on each and every school day from 6:30 a.m. to 4:00 p.m. He/she shall be responsible for the day-to-day coordination of such transportation.
- 2.10 Should any bidder to whom an award is made fail to enter into a contract within ten (10) days after notice of the award is mailed to said bidder, the amount so received from such bidder through the certified bid deposit check shall become the property of the School Districts as liquidated damages for such failures.
- 2.11 The Contractor may elect to house the vehicles utilized in the performance of this contract outside of the School District if such facility is within ten (10) miles of the District boundary limits and the Contractor agrees to make a voluntary payment to the town where the route originates (defined as the first stop of the route for that vehicle) in the amount equal to the vehicle excise taxes of those vehicles which would have been due the town if the vehicles were housed within the Berkshire Hills or Southern Berkshire RSD limits.

**3. DEFINITION OF TERMS:**

- 3.1** School Committee or School District - refers to the Berkshire Hills Regional School District and/or Southern Berkshire Regional School District School Committee as awarding authority or the administrator to which responsibility has been delegated.
- 3.2** Awarding Authority - refers to the Berkshire Hills Regional School District School Committee and the Southern Berkshire Regional School District School Committee.
- 3.3** Contractor/Vendor/Conveyor - refers to the successful bidder(s) and collectively to the legal entity, its officer(s) and/or representative(s), which are legally bound to the bid and resulting contracts.
- 3.4** Mileage - the term mileage for the purpose of the bid and contract(s) shall mean the total miles traveled daily by the Contractor's vehicles in providing transportation for those students so authorized by the School District, to and from the public schools located in the School District, or in the case of Vocational, Athletic or Field Trips to other locations as designated. Said miles shall be referred to as "**Live Miles**". However, mileage shall not include any mileage incurred in traveling without student passengers from the end of one route to the beginning of another route, or in traveling from the Contractor's garage to the beginning of a route, or, from the end of a route to the Contractor's garage. The term "miles" used anywhere within the bid packet, forms and any addendum shall mean "live miles" as defined in this section.
- 3.5** Travel Time - for the purpose of the bid and contract(s) travel time shall mean the total hours or fraction thereof, for student travel encompassing the period between student pickup and drop off.
- 3.6** Bus Driver - shall refer to the properly licensed operator of any vehicle used by the Contractor under the contract, including spare drivers.
- 3.7** Bidder - Each proposal shall contain the name of every person, firm, or corporation interested in the bid, and in the case of a corporation, shall state the name and title of the official or officials of the corporation by whom the Contract can legally be signed. If an agent submits the bid, his/her authority to contract must be clarified by attaching a copy of the existing Power of Attorney.
- 3.8** Bid Price Figures - Care should be exercised to insure that all dollar figures are as intended by the bidder.
- 3.9** Receipt of Bids - Bids submitted prior to the date and time set for the opening may, upon written request signed by the bidder, be withdrawn, and if resubmitted they shall fully comply with all other conditions and requirements.

Bids received prior to the time established for the receipt of bids will be securely kept, unopened. The Superintendent or designee, whose duty it is to receive all bids, will decide when the specific time has arrived for the opening of bids, which shall be at 10:00 a.m. at the date and place so specified.

No bid received by the Superintendent or designee after the time and date established herein for the opening of bids will be considered, regardless of the cause for delay in the receipt of any such bids. Bids received after the time and date for receipt of bids will be returned unopened.

- 3.10** Bid Period - After public opening no bidder may withdraw their bid prior to the execution and delivery of the contract unless no award has been made at the expiration of thirty (30) business days after the opening of bids.

- 3.11 Incomplete Documents - The School Committee does not assume any responsibility for errors, omissions, or misinterpretations, which may have resulted in whole or in part from the use of incomplete bid documents, to include addenda.
- 3.12 Document Interpretation/Correction - Questions arising from the Bid Specifications should be directed to Ms. Sharon Harrison, Business Administrator, Berkshire Hills Regional School District who has the option of providing written answers to all prospective bidders. Oral answers are provided only for the purposes of clarification and should be viewed as clarification rather than superseding the bid specifications. Corrections and/or additions to the bid document will be made by written addendum. All other corrections, interpretations, or changes made to the bid document in any manner will not be binding.
- 3.13 Addenda - Addenda will be issued by email, fax, certified mail or delivered in person to all known bid recipients. No addenda will be issued within the immediate three (3) business day period prior to the date of receipt set for such bids, except an addendum which withdraws or otherwise postpones the date of the bid opening. The official notice of withdrawal or postponement shall be the reading of record at the time and date set for receipt of such bids.
- 3.14 Bid Envelopes - Bid documents submitted by bidders to Berkshire Hills Regional School District for Bid – 017 Joint Bid – Berkshire Hills Regional School District and Southern Berkshire Regional School District shall be by sealed envelope clearly marked with "**BID DOCUMENTS: SCHOOL BUS TRANSPORTATION- Joint Bid – Berkshire Hills Regional School District and Southern Berkshire Regional School District**". The School Committees, its officials, or employees shall not be liable for premature opening of a bid not properly addressed and identified.
- 3.15 Vans – For the purpose of this bid, the term “van” shall also include SUV’s so long as they are 7D approved.

#### 4 EQUIPMENT

- 4.1 Every vehicle used in the performance of this contract shall meet all of the Federal and Commonwealth of Massachusetts standards for the transportation of public school students. All vehicles must be approved as a 7D vehicle or as a school bus according to those governing laws and regulations. Nonconforming vehicles are not allowed in the performance of this contract.
- 4.2 *Certain Carpenter school buses have been identified as having defective roof welds and the National Highway Transportation Safety Administration (NATSA) has determined that continued use of these school buses pose a safety threat to school children. Therefore, Carpenter school buses are not legal for use in Massachusetts and may not be used in the performance of this contract. (Reference RMV memorandum dated 3/10/04).*
- 4.2 *The National Highway Traffic Safety Administration (NHTSA) has issued multiple advisories over the years about 15-passenger vans. Pre-primary, primary and secondary schools should not use 15-passenger vans for transporting school children, as they do not provide the same level of safety as school buses. Therefore, fifteen (15) passenger vans are not allowed in the performance of this contract.*
- 4.3 Failure to properly maintain buses in a manner satisfactory to each School District as directed below may result in termination of the contract. The bidder agrees to use only buses which have been carefully maintained and are in satisfactory operating condition, and to keep the buses in good working condition at all times, and to furnish all necessary fuel, oil, grease, tires, maintenance, and repairs throughout the entire period of this contract.

4.4 All buses shall be constructed, maintained, operated, and inspected in conformance with all applicable laws, regulations, and rules of the Department of Motor Vehicles and/or Department of Public Utilities. Inspection reports must be forwarded to the Superintendents or designees in charge of transportation.

4.5 The attention of all concerned is particularly directed to the following sections of Chapter 90 of the General Laws of the Commonwealth of Massachusetts:

- Section 1: Definitions
- Section 1A: School Bus: Registration
- Section 7A: Inspection of School Buses
- Section 7B: Requirements as to operation of School Buses
- Section 7C: Registrar may establish minimum standards for Construction, etc. of school buses
- Section 14: Precautions for safety
- Section 17: Speed limit in operation of School Buses

4.6 No bus shall be used which does not have a sign bearing the words "School Bus" attached to the front and rear of the vehicle, as required by Section 7B, Chapter 90.

4.7 All vehicles used in the execution of a contract for school transportation shall be equipped with safety mud and snow tires on the rear of driving wheels from November 1 through March 31 of each year. This paragraph excludes rear engine type buses.

4.8 There shall be no substitution of buses without permission of the District's Superintendent or designee in charge of transportation for the duration of the contract period, except in the case of emergency breakdown, and then only for a period not to exceed one week. All substitute buses shall be subject to all contract requirements.

4.9 All buses will be equipped with stop arms and front crossing gates.

4.10 All vehicles will be equipped with two-way radios on a dedicated frequency to this contract, and a copy of the radio license will be provided prior to the execution of a contract. All radios will be regularly inspected and repaired as necessary. A base unit will be provided at the District Office of each School District. In the event of multiple Contractor awards, the successful Contractors shall coordinate their communication devices to the same frequency.

4.11 All buses shall be capable of being equipped with video cameras. Recordings will be maintained by the Contractor for a minimum of fourteen (14) days and will be available to school personnel during that period. Copies of recordings will be provided to school personnel upon request, as allowed by law.

4.12 The bidder shall furnish buses which must meet the following requirements:

- a. All vehicles available for use at time of the bid, or which are to be available for use and added to the fleet after submission and anytime during the length of the contract, must have minimum seating capacity conforming to the standard specifications. Chassis and body must conform to all Federal Standards and fully meet or exceed all requirements of the Commonwealth of Massachusetts both currently and throughout the life of this contract.
- b. Vehicles furnished must comply with the General Laws of the Commonwealth of Massachusetts and the rules and regulations of the Registry of Motor Vehicles and the Department of Public Utilities relating to the transportation of public school children both currently and throughout the life of this contract.

- c. No school bus shall be used in the execution of the contract, which will be more than 10 years old or have an accumulated mileage in excess of 150,000 miles during the life of the contract. All buses used in the performance of this contract, exclusive of coach buses for athletic and field trips, will be type B, C, or D as defined by 540 CMR 7.03, unless specifically specified otherwise by the District. Any exception to this requirement will be with direct approval of the Superintendent or designee in charge of transportation.
- d. No van (7D) shall be used in the execution of this contract which will be more than eight (8) years old or have an accumulated mileage in excess of 130,000 miles during the life of the contract.
- e. The successful bidder shall see that all buses are kept at all times in a condition of cleanliness, interior and exterior, satisfactory to the Superintendents or designees in charge of transportation.
- f. Each bid shall contain a detailed description of each bus to be used, including the year of manufacture, model number, present mileage, make of body, make of bus, seating capacity, and present condition. The School Districts reserve the right to reject any unacceptable vehicle at any time during the term of this contract.
- g. If coach buses are not available, the bidder may so signify by “no bid” on the appropriate bid form(s).
- h. In the event that the successful bidder does not have a fleet currently available to meet specified requirements, documentation satisfactory to the School District to address these requirements must be delivered to the Superintendent of Schools within ten (10) business days after notice of acceptance of the proposal is given to the bidder.
- i. The bidder must submit with bid data documentation identifying the composition of the bus fleet to be used during each of the years of the contract, and must give clear evidence of a commitment to replacing or updating the fleet to be used during the contract. The fleet used must have annual approval of the School Districts.
- j. Written reports of conditions of buses, as determined at the time of inspection, shall be presented to the Superintendents or designees in charge of transportation no later than ten (10) days following the date of inspection.
- k. **“Berkshire Hills Regional School District”** or **“Southern Berkshire Regional School District”** shall appear in large letters on both the driver and passenger sides of all buses used in the performance of this contract, including buses used for athletics and field trips (exclusive of coach buses). 7D vehicles are excluded from this provision.
- l. The Contractor shall be allowed to affix magnetic signage identifying the School District not already identified on a bus, in order to efficiently reassign buses to the other School District during the life of this contract. The signage must meet the specification as identified in 4.12.k.
- m. The School District reserves the right to require a certificate at any time from a garage of its choosing that the buses under contract are in good order with respect to brakes, lights, horn, mufflers, steering gear, windshield cleaners, doors, tires, windows, bodies, and any other safety related items.
- n. The successful bidder will maintain a staff of at least one (1) mechanic who will work in the local terminal garage facility and fueling station.

- o. In carrying out the performance of the contract, the bidder shall guarantee a ten percent (10%) reserve fleet (spare vehicles), including vans, housed at the terminal, at no cost to the School District. Such fleet shall comply with all provisions of the specifications.
- p. The total number of buses and vans required under this contract requires adequate spare buses and vans plus two (2) buses for each district required for athletics and field trips.
- q. In the event of multiple awards under this contract, the successful bidders will coordinate their vehicle numbering system to avoid any duplication of vehicle numbers.

**4.13 Addition or Reduction in the Number of Vehicles shall be per the following:**

- a. **Addition of Vehicles** - In the event that either Berkshire Hills RSD or Southern Berkshire RSD, in their sole discretion, determines that a change in population, in route or any other situation requires the addition of another school bus or van, the same shall be provided by the Contractor and the School District shall pay for the same at not more than the per diem price specified in the Bid Sheet multiplied by the number of days that the additional bus or van is so utilized. The vehicle and driver shall be subject to all of the terms hereof. If the Contractor fails to provide the necessary equipment, the School District reserves the right to hire services and subtract the cost from its payment to the Contractor.
- b. **Reduction in number of Vehicles** - In the event that either Berkshire Hills RSD or Southern Berkshire RSD, in their sole discretion, determines that a change in population, in route or any other situation allows the reduction in the number of vehicles used hereunder, it may so notify the Contractor in writing. If such notice occurs prior to the opening of school in a given year, such reduction will operate to reduce the amount paid for that vehicle to zero for that year. If the reduction occurs during the school year, the Contractor will be paid on a per diem basis for all days on which the vehicle was used plus fifteen (15) additional days from the date of notice.

**4.14 Private and Parochial Schools** - The Berkshire Hills RSD currently provides transportation to the private schools within that District's geographic boundaries. Should the Contractor be able to provide such transportation in the future within the public school runs, the Contractor will work with the District to facilitate this opportunity.

**4.15** Each School Committee reserves the right, during the term of this agreement, to adopt a policy regarding advertising outside or inside of the school buses utilized in the performance of this contract. The successful Contractor shall cooperate with the specific School District in the implementation of such policy. Any revenue generated as a result of such policy will accrue to and benefit the School District. The Contractor shall be reimbursed for any reasonable costs associated with the implementation of such policy, provided that such reimbursement shall be negotiated up to thirty (30) percent of the total revenue generated as a result of this policy.

**4.17** The successful Contractor shall agree to comply with each School District's Emergency Evacuation Plan. This plan may require the evacuation of all District students from all of its schools. Total enrollment within the schools is 1,357 students at Berkshire Hills Regional School District and 726 at Southern Berkshire Regional School District. In addition, a staff member will be assigned to each bus. In the event that the Contractor does not have sufficient vehicles to provide immediate transportation to all students simultaneously, Contractor will provide a plan, acceptable to the School District, to obtain such vehicles required in an emergency situation. The cost, should the School District elect to evacuate all students under this plan, either for an actual emergency or for an emergency evacuation drill shall be included as the cost per hour per vehicle.

**5 OPERATORS**



- 5.1 A thorough background check is required for all drivers, including driving record and Criminal History Records (CORI) and Fingerprinting. Ten (10) days prior to the start of school year, annually, the Contractor will provide a list of drivers, including a copy of their license, and driving record along with a signed statement that the Contractor has conducted its own CORI check, to the Superintendent or designee in a sealed envelope. All such persons assigned as regular or substitute drivers must be acceptable to the Superintendent or designee. In addition, the Contractor agrees to provide driver signed authorizations to allow the School District to conduct an independent CORI investigation. All drivers subsequently hired under this contract will also provide such reports and authorizations prior to their start date. The School District will strive to submit and process the CORI requests in a timely manner. The bidder shall supply the same documentation for all personnel, including management staff, mechanics, and any replacement drivers prior to their start of employment under this contract.
- 5.2 The School Committee reserves the right to accept or reject any and all drivers if it is deemed in the best interest of the School District to do so. Further, the School Committee reserves the right to require any operator to submit to a physical examination at any time, at the sole cost to the Contractor, by a doctor of medicine selected by the School Committee.
- 5.3 The bidder agrees to comply with rules, regulations, and requirements of Chapter 90, Section 8A, General Laws of Massachusetts, and amendments thereto, with respect to the licensing of school bus operators, which statutes indicate in part the *“Applications for a license to be a school bus operator may be made by any person who shall have attained the age of eighteen (18) years and who shall have been a duly licensed motor vehicle operator for a period of three (3) continuous years prior to his application; but before such a person shall be so licensed, the Registrar shall be satisfied that he is of good moral character and has successfully completed a driving performance test, a visual test, and a physical examination by a licensed physician within a three (3) month period of the date of his application in conformity with such minimum physical qualification as shall be determined by the Registrar.”*

The School District reserves the right to request a change or removal of driver at any time with or without cause. The Contractor shall be obligated to comply within 24 hours of notice being provided by the Superintendent or his designee. The temporary or permanent removal of drivers from the Contractor’s roster of drivers shall not relieve the Contractor of its responsibility to fulfill all the terms of the contract.

- 5.4 The successful bidder shall see that all drivers have on file with the bidder a report, made by a registered physician, that he/she is in sound physical condition and capable of performing the duties of a school bus driver. The physical examination certificate must be submitted once a year, as required by law.
- 5.5 As it is the intent of the School Committee to have the Contractor provide professional drivers, evidence of the safety program used to meet the RMV requirements of eight hours of “in-service” training per driver per year must be provided annually. This program shall be in compliance with all state and local transportation requirements. Such training sessions are to be scheduled throughout the year, as it is not in the best interest of the schools or their students to have all the training hours provided in one or two lengthy sessions. Any other safety/training programs, which the bidder uses, (not necessarily limited to drivers) should also be included with the bid package.
- 5.6 Bidders must provide evidence that they have in place and are in compliance with all requirements for drug and alcohol testing, in accordance with the Federal Highway Administration regulations regarding Commercial Drivers License. The description of this program should list company policies regarding substance abuse and company procedures on drug testing.

- 5.7 Drivers shall not be permitted to carry any person, including driver's children, other than a school employee, while carrying pupils, unless, such person is authorized by the Superintendent or designee, or unless such child is a student of the School District.
- 5.8 There will be no smoking by drivers on vehicles while transporting children to and from school, during waiting time periods, or during any other school-sponsored trips or on school property.
- 5.9 Drivers must comply with all policies set forth by the School District covering the conduct of pupils on the bus.
- 5.10 The driver shall maintain order on the school bus. School children who disobey instructions of the driver will be reported to the school principal for disciplinary action, according to School Committee policy. In the case of vandalism to school buses, all attempts will be made to identify the perpetrator. In no case shall the School District assume responsibility for such acts.
- 5.11 It shall be the responsibility of the driver to assure that the safety of school children is not jeopardized during boarding and disembarking. The vehicle shall remain stationary until all children have safely crossed the street.
- 5.12 Drivers shall report complaints by school children or parents of school children to the school principal promptly. Nothing herein shall prevent a driver from taking necessary precautions for any action by a child, which could cause bodily harm or damage to property.
- 5.13 Contractor shall agree, if required by the School District, that all drivers and substitute drivers will be trained, at District expense, in First Aid, CPR and the administration of "Epi-Pens". This shall apply to other training the School District may require during the life of the contract as well, such as positive student behavior management.
- 5.14 Drivers will not leave a bus unattended when children are on the bus. In an emergency, the driver's first concern must be for the safety of the children.
- 5.15 The Contractor will be responsible for conducting School Bus Safety Drills and School-Based Demonstrations as required by Massachusetts Law at no cost to the School District. Scheduled times will be coordinated with the Superintendent or designee.
- 5.16 The Contractor must certify that bus safety instruction has been provided for all bus drivers at least twice per year.
- 5.17 The bidder shall not alter any bus stop or change the direction of any route without prior written approval of the Superintendent or designee.
- 5.18 ACCIDENTS: Each and every accident will be reported immediately by the driver to the appropriate authority(ies).
  - a. In the case of a motor vehicle accident, the driver shall immediately notify the police and the Contractor and the Contractor will immediately notify the proper school authorities, including the Superintendent of Schools or designee.
  - b. In the case of student accidents, the driver will notify the Contractor within 24 hours after its occurrence thereafter, and the Contractor will immediately notify the proper school authorities. In all such cases, this report is to be rendered orally to the school authorities as soon as possible and no later than 24 hours after the accident. In cases of bodily injury, the Contractor must file a written report with the appropriate school official within 24 hours.

- 5.19 UNAVOIDABLE DELAYS: In the event of unavoidable delays or other circumstances, which interfere with the proper performance of a scheduled trip, the Contractor must report to school authorities as soon as possible.
- 5.20 In the interest of continuity, all bidders must agree to offer employment to the current drivers who meet those qualifications as outlined in Section 4 of these specifications and the current dispatcher.
- 5.21 SUBSTITUTE DRIVERS: The Contractor shall provide an adequate number of substitute bus drivers who shall be familiar with the routes to the maximum extent possible.
- 5.22 Contractor shall, at the School District's request, include their drivers in Contractor's driver training and will so certify satisfactory completion for School District driver relicensing.

## **6 OPERATIONS**

- 6.1 All buses shall be cleaned by sweeping or vacuum cleaning daily and will be maintained free of noxious odors and poisonous gases at all times.
- 6.2 During school vacation periods, all buses will be thoroughly cleaned inside and outside, including all windows, weather conditions permitting. Under no conditions shall buses be operated when the operator's vision is impaired by conditions of the glass surface and the safety of school children would be in jeopardy.
- 6.3 The schedule of route operation shall be maintained in such a manner that students shall be on routes that are no more than 45 minutes (BHRSD) or 60 minutes (SBRSD) in traveling time and reach the school no earlier than 15 minutes, but no later than 5 minutes, before classes begin. Buses shall be scheduled to arrive no later than 5 minutes before the scheduled dismissal times. No bus shall leave the school until all students are boarded and seated.
- 6.4 The Contractor should be given notice of school cancellation due to inclement weather by 5:30a.m. The Contractor should be given notice of school cancellation subsequent to a 2-hour delay, by 7:30 am. In the event of a change in opening or closing of school due to any other unusual circumstances, the Contractor will be given reasonable notice and will respond to the need as soon as possible.
- 6.5 SUBCONTRACTING: It is understood, agreed upon, and made a part hereof and shall be part of the contract entered into between the School Committees and the successful bidder(s) shall not be assigned nor assignable, by way of subcontract or otherwise, without prior written approval of the School Committees, subsequent to the award of the bid.
  - 6.5.1 If a bidder intends to subcontract a portion of the contract from the beginning of the contract, the bidder must include such intent with the bid. The subcontract shall not change the price of the bid.
- 6.6 Flashing red signal lights clearly visible shall be used and be in operation whenever students are boarding or disembarking the stopped vehicle.
- 6.7 The School District shall have the sole authority to make such changes deemed necessary in adjusting the number of vehicles, assignment of pupils, groups or routes, time and dates, or any matter affecting the specific individual needs of children.

## **7 INDEMNIFICATION AND INSURANCE**

- 7.1 The Contractor shall hold harmless and indemnify the School District, its officers, employees, and agents from and against all liability, damage, loss, claims, demands, and actions of any nature whatsoever, including the cost of defending any action, which arise out of or are connected with, or are claimed to arise out of or be connected with any of the transportation services provided to the school district under any said contract or contracts. The foregoing provision shall not be deemed to be released, waived, or modified by reason of any insurance provided by the Contractor there under.
- 7.2 The Contractor shall maintain in effect insurance coverage with companies licensed in Massachusetts and approved by the State Insurance Commissioner. Self-insurance is not allowed or acceptable.
- 7.3 The successful bidder must furnish certificates of insurance with a ninety (90) day cancellation clause to the School District within thirty (30) business days after the notice of acceptance of its bid is given or mailed by School District. The contract will not be signed on behalf of the School Committee nor shall it be valid unless the certificate of insurance has been delivered to and approved by the Superintendent or his designee. The types and minimum amounts of insurance shall be:
- Workers' Compensation
  - Auto Liability
    - \$ 5,000,000 CSL with \$ 5,000,000 excess coverage (Umbrella)
  - Uninsured Motorist
    - \$ 500,000 each person
    - \$ 1,000,000 each accident
  - Under Insured
    - \$ 500,000 each person
    - \$ 1,000,000 each accident
  - Commercial General Liability
    - \$ 5,000,000 each occurrence
    - \$ 5,000,000 aggregate
- a. All bidders shall submit a Certificate of Insurance, as outlined, for the first year of the contract as part of this bid. This Certificate shall be returned to unsuccessful bidders after the bid award.
- b. By September 1<sup>st</sup> of each year of this contract the Contractor will furnish a copy of its insurance for the payment of compensation and the furnishing of other benefits under Chapter 152 of the General Laws (Workmen's Compensation Law) or equal insurance to all persons to be employed under this contract and shall continue such insurance during the term of this contract. Failure to provide and continue such insurance as aforesaid shall be deemed a material breach of this contract and shall be cause for immediate termination.
- c. The bidder's accident record for the previous three (3) years must be prepared by the bidder's insurance carrier and submitted with the bid.
- d. The certificate of insurance submitted by the bidder shall contain the following language: "No cancellation of or change of or revision in the insurance by the Insurer or the Insured, the existence of which insurance is evidenced by this certificate, shall be valid unless written notice thereof is delivered to the Berkshire Hills Regional School District and the Southern Berkshire Regional School District at least fifteen (15) days prior to the intended

date of cancellation, change or revision, by mail, postage prepaid, and evidenced by a return receipt, or the insurance is cancelled, the contract is null and void."

- e. Within thirty (30) business days after notice of acceptance of proposal is given or mailed by the School District to the successful bidder, the Contractor shall deposit with the School District, certificates from the insurer to the effect that the insurance policies required in the above section have been issued to the Contractor. The certificates must be satisfactory to the School District.
- f. The Contractor must file with the Superintendent or designee a copy of these insurance policies ten (10) days prior to the start of school of each school year during the contract period.

## **8 PRICE BASIS**

- 8.1 The contract prices shall include the cost of fuel, garaging, oil, grease, repairs, wages and benefits of drivers, taxes, fees, licenses, permits, certificates, insurance costs, and such other charges as are needed in connection with the contract work and to keep the vehicles properly equipped and in good operating condition.
- 8.2 Price bids will be accepted by the School Committee as firm prices.

## **9 AUTHORITY FOR ADJUSTMENTS**

- 9.1 A scheduled athletic and/or field trip may be cancelled by the Superintendent or designee by notifying the Contractor orally or in writing as soon as possible on or before the day on which the particular trip is scheduled. There shall be no vehicle charge for trips cancelled.
- 9.2 If a scheduled athletic and/or field trip is cancelled with less than one-hour notice, the Contractor shall be paid one hour of driver time at his/her actual driver rate plus prorated actual fringe benefit cost.
- 9.3 The Superintendent or designee shall have the authority to make such changes as he/she deems necessary in the number of buses, assignment of pupils, groups, or routes, times and dates, or any matters affecting the specific individual needs of children.

## **10 EVIDENCE OF ABILITY TO PERFORM**

- 10.1 It is the intent of the School Committees not to award a contract to any bidder who does not furnish satisfactory evidence that it:
  - Has ability and experience in school bus transportation
  - Has sufficient capital to perform this contract
  - Has available buses meeting the requirements listed herein, and
  - Employs duly licensed and trained drivers to enable it to perform the work to the satisfaction of the School Districts
- 10.2 It is stipulated by the School Districts that the current Contractor has demonstrated its ability and experience in school bus transportation to meet this requirement.
- 10.3 Bidders will be required to further submit the following pertinent information:
  - a. Each bidder shall include with the bid documents a reference list, recording all contracts held in Massachusetts and the name and address of the contact person. In order to be

considered responsive and responsible, each bidder must provide evidence of holding at least one (1) school transportation contract in Massachusetts for a minimum of five (5) years. No bid submittal shall be accepted from any bidder who has defaulted on or had a Massachusetts contract terminated for cause in the past five (5) years.

- b. Letters of reference must be provided with this bid from a minimum of two (2) previous contracts (unless the bidder has had only one (1) previous contract) and from a minimum of one (1) current public school contract.
- c. Accident records for the previous three (3) years shall be prepared by the insurance carrier for the bidder and submitted with the bid.
- d. The School Districts reserve the right to investigate the performance of any and all bidders. Furthermore, the bidder specifically agrees to hold harmless both the School District and/or designee for the solicitation or acquisition of any and all information gained through this investigation process. The bidder further waives any right to privacy, or disclosure by any party, relative to disclosure of any information provided as part of this investigatory process. The bidder shall be provided with copies of any and all information received.
- e. A statement outlining the proposed fuel supply method to be used in the performance of the contract, including bulk fuel storage facility and permit, if applicable, shall be provided with this bid.
- f. The housing of vehicles within ten (10) miles of the School District shall also apply to fuel storage facilities.
- g. The total number of Contractor and/or public prosecutor-initiated complaints of drug and/or alcohol abuse against bidder operators during the previous three (3) years and disposition of same.
- h. The School Districts reserve the right to investigate the financial responsibility of any and all bidders to determine what assurance the School District may have of bidder performance and subsequent service. It further reserves the right to withhold the awarding of any contract under its jurisdiction when the bidder is unable to furnish satisfactory evidence of adequate ability, experience, and/or capital to execute the completion of a project in accordance with the prescribed requirements, specifications and conditions of these bid documents.
- i. Certification of Tax Compliance pursuant to MGL c 62, Section 49A.
- j. Security Deposits -Security deposits in the amount of \$5,000 will be required in the form of a bid bond, certified check or cashiers check issued by a responsible bank, or trust company, payable to the Berkshire Hills Regional School District. Security Deposits will be returned to the unsuccessful bidders upon award of the contract(s) to the successful bidder(s). The security deposit of the successful bidder(s) shall be returned upon receipt of both a signed contract and performance bond, if required.

## **11 ASSUMPTION OF LOSS OR LIABILITY**

- 11.1** The bidder agrees that it shall pay for or cause to be paid for all labor performed or furnished and all materials used or employed in the performance of the work under this contract.
- 11.2** Any school property damaged by the Contractor in carrying out the provisions of this contract shall be restored to its original condition by the Contractor, at its expense, and the materials and workmanship used must be first-class in every respect. In the event of the failure of the

Contractor to make such repairs promptly to the satisfaction of the School District, it may, at its discretion, direct that such repairs be made, that the cost of such repairs be charged against the Contractor, and that any sum of money due the Contractor be applied to meet the cost of such repairs.

- 11.3 The Contractor is retained solely for the purpose and to the extent set forth in this agreement. During the term of this contract, the Contractor's relationship to the School Districts shall be that of an independent Contractor. The Contractor shall have no capacity to involve the School Districts in any contract or to incur any liability on the part of the School Districts. Assignment of any interest to this contract is expressly prohibited.
- 11.4 Should the Contractor engage in conduct found in violation of the conflict of interest laws (MGL Ch. 268A) with regard to this contract, the contract shall be subject to termination on that basis.

## **12. REMEDIES OF SCHOOL COMMITTEES**

- 12.1 If the Contractor fails to perform services or performs services in a manner which is not pursuant to the terms and conditions of this contract, the School Districts may make any reasonable purchase or contract to purchase services in substitution of services due from the Contractor, and may deduct the cost of any substitute contract, or the damages sustained by the School Districts due to non-performance or non-conformance of service, together with incidental and consequential damages from the contract price, and shall withhold such damages from sums due or to become due.
- 12.2 If the damages sustained by the School Districts as determined by the Superintendent or designee exceed sums due or to become due, the Contractor shall pay the difference to the School District upon demand.
- 12.3 The Contractor agrees that if it is determined at any time by the School Districts that the Contractor has violated any of the provisions of this contract, the School District may terminate this contract any time. Determination may be based on default in performance, non-conformity of performance, deficiency excused by failure or presupposed conditions, breach of the terms and conditions of this contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership, or a general assignment for the benefit of Contractor's creditors impairs the value of service under this contract.

## **13 COST OF LIVING ADJUSTMENT**

The annual Cost of Living Adjustment shall be calculated no later than June annually for the start of the coming school year. The COLA shall be calculated using the Consumer Price Index for the "All Urban Consumers - All items less food and energy" as defined by the U.S. Department of Labor Bureau of Labor Statistics at [www.bls.gov/cpi/#overview](http://www.bls.gov/cpi/#overview)." The COLA increase shall be determined by comparing the Annual CPI increase between the last two calendar years- January through December (12 months) period. The resulting percentage increase/decrease shall be applied to the following year's contract as the COLA Adjustment. An example of this website and calculation is included in the Appendices.

## **14. REMEDIES OF CONTRACTOR**

- 14.1 If damages, other than loss of non-performed or non-conforming services, are actually sustained by the Contractor due to any act or omission for which the School District is legally responsible, the Contractor shall have delivered to the Superintendent or designee a detailed

written statement of such damages and cause, within five (5) days of the act or omission by the School District.

## 15 PERFORMANCE BOND

- 15.1 The Contractor, if required by the School Districts, shall furnish a performance bond issued by a company licensed to do business in the Commonwealth of Massachusetts for up to 100 percent of the annual contract amount, in a form that is satisfactory to the School District for the duration of the contract, within ten (10) working days of award of contract. The cost of the bond shall not be included in the bid cost for each year of the bid. The School Committee, at their sole discretion, reserves the right to require, eliminate or reduce any required bond requirement from 100 percent if it deems it to be in the best public interest. In the event of a requirement for a bond the Contractor shall identify the annual amount of the cost of such bond in the bid. If required, the cost of this bond shall be at additional School District expenses. **The Contractor shall not include the cost of the bond in their bid cost.**
- 15.2 Failure to submit a performance bond within ten (10) working days after the award of the contract shall be deemed a breach of contract on the part of said vendor by the School Districts and the School Districts shall proceed to award said contract for transportation to the next responsible bidder. Bond value is to be equal to the annual amount of the contract.
- 15.3 An Irrevocable Letter of Credit (LOC) satisfactory to the School Districts may be substituted for the required performance bond. The LOC shall be for the full amount of the contract and for the initial term of the contract.

## 16 BREACH OF CONTRACT

- 16.1 In the case of failure on the part of the Contractor to execute the work as per agreement, each School District reserves the right to terminate their portion of the contract, with no negative impact on the other District, satisfying its wants through another responsible Contractor, and the School District shall collect from the Contractor through the performance bond or letter of credit any difference in price as a result of such failure on the part of the Contractor.
- 16.2 Exercise of the rights herein specified shall not impair or affect the School District's right to recover the damages for breach of contract, either by suit on the contract or on the bond or LOC securing it.
- 16.3 In the event of a labor action, strike, or any other reason which causes the interruption of services or operations, the School District reserves the right to secure such other transportation as may be necessary and charge the cost of same to the Contractor.

## 17 TRANSPORTATION MANAGER

- 17.1 The Contractor receiving the award will be required to provide a designated manager who will assume control of the buses and drivers.

## 18 WAGE SCALES

- 18.1 The Contractor is hereby advised that wage scales as determined by the Commonwealth of Massachusetts, Department of Labor and Industries for the classes of labor involved **DO NOT**



**APPLY** to this contract as per the provisions of General Laws 149, Sections 26-27 relating to public employment.

## **19 AWARDS**

**19.1** The award will be made not only on the price basis but also in consideration of the experience, equipment, and the apparent capability of the Contractor to perform efficiently and effectively as outlined in the Checklist of Minimum Evaluative Criteria attached. The School Committee reserves the right to reject any or all bids, any part thereof, and the right to waive any or all informalities contained therein, if it is in the best interest of the School District.

**19.2** The successful bid will be based on the **annual cost of year one**, provided that such bidder is deemed to be responsive and responsible according to the following:

*RESPONSIVE BIDDERS* – will be those that comply with the following:

- a) Submit bid deposits as required by specifications;
- b) Submit all bid Forms and required documentation as outlined on the Bid Checklist.
- c) Submit all materials by bid due date and time (January 25, 2017 at 10:00 a.m.).

*RESPONSIBLE BIDDERS* – will be those that meet the following criteria:

- a) Contractor must have been in the school transportation business, operating 65/71 passenger buses, for at least five (5) years;
- b) Contractor must have at least one (1) current or former public school bus contracts with at least ten (10) buses per contract, none of which have been terminated;
- c) Contractor must have demonstrated ability to acquire a bond or irrevocable letter of credit from a bank licensed to do business in Massachusetts;
- d) Contractor must be able to provide a demonstration of sufficient capacity and capital to handle a contract of this size;
- e) Contractors must be current in the payment of all Federal, State and Local taxes, to include vehicle and fuel taxes, excepting any for which litigation or dispute filings have been made as of the date of these specifications;
- f) Contractors will have presented favorable references supporting their capacity and capability to perform this contract.

## **20 LAWS AND PUBLIC POLICY**

**20.1** This contract is made subject to all laws of the Commonwealth of Massachusetts. Any clause which does not conform to such laws shall be void, and such laws shall be operative in lieu of such clause.

**20.2** The Contractor shall keep itself fully informed of and agrees to comply with both current and future pertinent federal, state, and municipal laws, ordinances, rules, and regulations in any manner affecting the services embraced in this contract.

**20.3** The Contractor shall procure all applicable permits, licenses, and approval necessary for the performance of services under this contract at Contractor's expense.

**20.4** The School District does not allow "standees" on vehicles. All children must be seated at all times during transportation.

20.5 In the event that the federal government or the Commonwealth of Massachusetts institutes a mandated National (State) Health Insurance Plan, the School District agrees to negotiate with the Contractor for the added direct cost increase attributable to this mandate.

## 21 EQUAL OPPORTUNITY CLAUSES

21.1 Executive Order 11375 amending Executive Order 11246 relating to equal employment opportunity and instructions to prospective bidders for affirmative action and equal employment opportunity requirements is attached and must be accepted and acknowledged by the bidder.

## 22 PAYMENT

22.1 Payment shall be made in conjunction with invoices approved by the Superintendent of Schools.

22.2 All bills are to be submitted individually to each School District's District Business Office on a monthly basis, in ample time to be properly processed by the School Committee for payment.

22.3 PAYMENTS FOR SERVICES UNDER THIS CONTRACT WILL BE MADE MONTHLY, SEPTEMBER THROUGH JUNE, TO THE CONTRACTOR UPON SUBMISSION OF AN ITEMIZED INVOICE.

22.4 No assignment or subletting of the contract or work, nor assignment of money due or to become due, shall be made without the written consent of the School Committee.

### 22.5

- a. If a bus does not do a route either morning or afternoon, there will be no compensation for ½ day's route price for each session which was affected. If part of a route is not completed, either morning or afternoon, and continues beyond the third consecutive day, there will be no compensation for ½ the route price retroactively to the first day.
- b. The Superintendent or designee may waive any of the above penalties based upon an acceptable explanation of circumstance.

## 23 TIME SCHEDULE

23.1 The times indicated in the morning are the times when the students must be in school. Buses may arrive up to 15 minutes before this time, but no later than five (5) minutes before.

### High School, Middle School & Elementary

	<u>Start Time</u>	<u>Dismissal Time</u>
Monument Mt. Reg. High School	8:00 a.m.	2:45 p.m.
Monument Valley Reg. Middle School	7:58 a.m.	2:45 p.m.
Muddy Brook Re. Elem. School	8:40 a.m.	3:20 p.m.
PreK	8:40 a.m.	3:20 p.m.
Mt. Everett Regional School	8:05 a.m.	2:45 p.m.
Undermountain Elementary School	8:10 a.m.	2:35 p.m.
New Marlborough Central School	8:10 a.m.	2:40 p.m.
South Egremont School	7:35 a.m.	3:00 p.m.
Monterey School (not currently operating)		

Current route information is provided and attached for both regular and *special education* routes. This route information is for the current (2016-2017) school year and is only to be relied upon as a sample of routes. Actual routes will be developed by the Contractor with the assistance of each School District during the preceding summer annually throughout the term of this contract.

- 23.2 Opening and closing times are subject to change by the School District, which agrees to provide adequate notification to the Contractor of any time changes.

## 24 LATE and MID-DAY BUSES

24.1 The School District may require transportation for students remaining after the regular dismissal time, which shall be referred to as "late runs". The Contractor agrees to furnish such transportation as requested by the School District, at times set by the School District, at the rates set forth in the accepted bid. Payment for services provided under this paragraph will be made in accordance with paragraph 21 thereof.

24.2 The School District may require mid-day transportation for special needs transportation only. The Contractor agrees to furnish such transportation whenever requested at the rates set forth in the accepted bid.

## 25 FIELD AND ATHLETIC TRIPS

25.1 The School Districts will need transportation for field trips and athletic events. The Contractor agrees to furnish such transportation whenever requested at the rates set forth in the accepted bid. The price for a one-way trip shall be one half of the rate set forth in the accepted bid. Payment for services provided under this paragraph will be made upon receipt of an itemized invoice and made in accordance with paragraph 21 thereof.

The Contractor is required to transport students directly to their homes if any vehicle carrying students out of the District after school hours incurs a breakdown exceeding a ½ hour delay. It will be the responsibility of the Contractor, after notification to the School District, to notify parents waiting at the drop-off point of the breakdown and that the students will be brought directly home.

25.2 A scheduled trip may be canceled by the Superintendent or designee by notifying the Contractor as soon as possible on or before the day of the trip. There shall be no charge for cancelled trips. However, the Contractor will be paid for one (1) hour of driver time for any athletic or field trip, which is cancelled within one (1) hour of the scheduled departure time. Such driver rate shall be based upon the rate identified on Page 32, Section 22, which details the driver rate for increases/decreases in driver time under this contract.

25.3 Coach buses may be required upon request for athletic events and field trips. The School District does not guarantee a minimum amount of transportation to be performed for these events. The School District reserves the right to obtain coach buses outside of the contract, when the Contractor is unable to provide such buses.

The School District reserves the right to award a separate additional contract for this category of transportation if it be in the public interest to do so.

- Price Basis - In the Bid Proposal for furnishing additional transportation for athletic and extra curricular trips (field trips), the bid will be submitted with a base rate, charge per hour and a per mile cost for the bus. Except for tolls and parking all other costs shall be included in the quoted prices.

- Contract Award – Award will be based on lowest price by qualified Contractor. School bus and coach bus awards may be made separately.
- Performance – The Contractor agrees to provide buses with qualified school bus operators to transport students to and from athletic and such other extracurricular activities (field trips) as the School Committee or Superintendent of Schools, or designee, may request from time to time; only live mileage is to be paid for – excluding the mileage from the Contractor’s garage to the first pickup point and from the last drop-off point to the Contractor’s garage.
- Vehicles and Operators – All physical standards of the buses and/or vans (mini-buses) used for additional transportation and the operators of said buses shall conform to those requirements previously set forth in these specification.
- The Contractor agrees to provide a bus for all athletic trips that shall be an approved school bus, or if requested and available, a coach-type bus. Charter coach buses must be air conditioned during the months of May, June, and September, October. If available, the make, model, and age of this bus shall be listed and identified on the Equipment Inventory as a bus, which can be used for athletic transportation.
- Payment – Payment for services provided under this section will be paid upon receipt of an invoice itemized by time and mileage per trip, as well as any tolls or parking fees incurred.

## 26 TERMINATION OF CONTRACT

### 26.1

The contract between the School Districts and the Contractor may be terminated by the School District, through the Berkshire Hills Regional School District School Committee or Southern Berkshire Regional School District School Committee, for the routes provided for that School District .

- A. Termination may be based on default in performance, nonconformity in performance, breach of the terms and conditions of this contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership or a general assignment for the benefit of creditors, change in ownership, or any other act which impairs the value of service under this contract.

The refusal of the Registry of Motor Vehicles to approve the conveyor or the conveyance, or the conveyor’s failure, unwillingness, or inability to comply with the applicable regulations and statutory provisions of the Commonwealth of Massachusetts shall be considered non-performance. Further, if the conveyor is unable, unwilling or otherwise fails to timely transport all the scheduled pupils present on the route(s) for three (3) successive days said actions shall be considered non-performance.

The termination of required insurance policies or performance bonds during the period covered by the contract shall likewise be considered non-performance.

On the first occurrence of any breach of performance, to include the proper execution of a route, the District may issue a verbal warning. On subsequent occurrences the District may issue written notifications and any continuation of the breach of performance may give rise to termination for good cause. Any cost incurred by the School District in fulfilling any performance requirements shall be deducted from any funds due the Contractor

Should the School Committee not act to terminate for good cause it shall not be construed as a waiver but rather the committee shall consider the event along with any and all future events as part of a performance pattern subject to termination for good cause.

- B. That the said School District shall fail lawfully to appropriate sufficient funds for said transportation.

**27 FUEL ADJUSTMENT CLAUSE - APPLICABLE TO SOUTHERN BERKSHIRE SCHOOL DISTRICT ONLY**

27.1 If the price of fuel increases or decreases by more than \$.20 per gallon from the "Base Price of Fuel" indicated on Form 21 and agreed upon by contractor(s) and the school district, 80 percent (80%) of the cost increase or decrease shall be debited or credited to the monthly invoice(s). The increase or decrease shall apply to all transportation routes including regular transportation, Special Education transportation, Athletics and Field Trip transportation, and after school transportation if applicable.

27.2 The fuel cost increase and decrease must remain in effect from the first operating day of the month through the last operating day of the month, based on the documented average price of gasoline and diesel in the local area.

27.3 By October 1<sup>st</sup> of each contract year, the Contractor shall report in writing to the Southern Berkshire RSD Business Administrator the total number of live miles traveled per day for all bus routes. This total shall be the daily total used in the calculation of the fuel adjustment for that school year.

27.4 Miles-per-gallon shall be based on the bus manufacturer's specifications.

27.5 Under no circumstances shall the district absorb fuel costs not associated with the contract.

27.7 Any change in the State motor vehicle fuel tax will be adjusted on a penny-for-penny basis during the life of the contract. It will be separately computed outside of the \$.20 adjustment limit, based on the gallons used per day as calculated above.

**APPENDIX A**

**See Current Routes Attached  
Beginning on Page 67**

# APPENDIX B

## Databases, Tables & Calculators by Subject

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 include graphs  include annual averages

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Data extracted on: January 10, 2017 (6:20:16 AM)

### Consumer Price Index - All Urban Consumers

**Series Id:** CUUR0000BA011E  
 Not Seasonally Adjusted  
**Area:** U.S. city average  
**Item:** All items less food and energy  
**Base Period:** 1982=100

Download: [Excel](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2006	202.6	203.6	204.9	205.5	205.7	205.9	206.2	206.7	207.2	207.8	207.6	207.3	204.7	207.1
2007	208.009	209.112	209.923	210.311	210.316	210.474	210.756	211.111	211.628	212.318	212.435	212.356	209.691	211.767
2008	213.138	213.866	214.866	215.059	215.180	215.553	216.045	216.476	216.862	217.023	216.690	216.100	214.610	216.533
2009	216.719	217.685	218.639	219.143	219.128	219.283	219.350	219.596	220.137	220.731	220.384	220.025	218.433	220.037
2010	220.086	220.602	221.059	221.166	221.193	221.265	221.258	221.551	221.907	222.079	222.077	221.795	220.895	221.778
2011	222.177	223.011	223.690	224.118	224.534	224.891	225.164	225.874	226.289	226.743	226.859	226.740	223.737	226.278
2012	227.237	227.865	228.735	229.303	229.602	229.879	229.893	230.196	230.780	231.276	231.263	231.033	228.770	230.740
2013	231.612	232.432	233.052	233.236	233.462	233.640	233.792	234.258	234.782	235.162	235.243	235.000	232.906	234.706
2014	235.367	236.075	236.913	237.509	238.029	238.157	238.138	238.296	238.841	239.413	239.248	238.775	237.008	238.785
2015	239.248	240.083	241.067	241.802	242.119	242.354	242.436	242.651	243.359	243.985	244.075	243.779	241.112	243.381
2016	244.528	245.680	246.358	246.992	247.544	247.794	247.744	248.278	248.731	249.218	249.227		246.483(R)	

R : Revised

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[Benefits.gov](#)  
[Disability.gov](#)

## APPENDIX C

### SCHOOL CALENDARS





**Southern Berkshire Regional School District 2016-2017 CALENDAR-Approved 4/7/16**

<p align="center"><b>August 2016</b></p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p>25 Staff Orientation 26 Staff Orientation 29 1<sup>st</sup> Day for Students -1/2 day</p> <p>3 days of school</p>	<p>20 President's Day 21-24 February Break</p> <p>15 days of school</p>	<p align="center"><b>February 2017</b></p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28																		
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<p align="center"><b>January 2017</b></p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>1 New Year's Day 2 New Year's Day Observed 16 Martin Luther King Holiday</p> <p>20 days of school</p>	<p><b>Teacher Professional Days</b> 8/25/16 Full Prof Day 8/26/16 Full Prof Day 11/8/15 Full Prof Day  8/29/16 Half Prof Day 9/2/16 Half Prof Day 10/7/16 Half Prof Day</p> <p>3/10/17 Half Prof Day 5/26/17 Half Prof Day</p> <p>Note: The last 2 days of school will be half days for students.</p>																																																									
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**FORM 1**

**BID SUBMITTAL FORM**

The undersigned submits a bid for transportation students as set forth in the specifications and bid contract and agrees, if this proposal is accepted that the transportation of students will be for a period of five (5) years, beginning July 1, 2017 and ending June 30, 2022.

The specifications, as drawn by the School District, for the purpose of the bid, shall be considered a part of the contract to be entered into among the Contractor(s) involved and are applicable to each as stated. A "school year" is defined as 180 school days and/or the number of days in which students qualify for attendance purposes under Chapter 72, Section 3 of M.G.L. as amended from time to time.

**REGULAR DAY TRANSPORTATION**

This bid is determined on the basis of one hundred eighty (180) days.

The School District's contract specifications are designed based on current routes, exclusive of spare vehicles and athletic, mid-day and late buses. Changes in demand during the term of the contract may require changes in the number of vehicles necessary to perform the requirements of this contract.

**Route Information**

Each School Committee requires the base mileage for each separate route to be measured and agreed upon within the first ten (10) days of the operation of the contract, for each year the contract is in force. This mileage shall be used throughout each year of the contract. "Base Mileage" shall be as listed on the Bus Base Miles form and is interpreted as live miles; beginning from the first student pick-up point and continuing to the schools for a.m. and p.m. runs. Failure to properly file such forms each year will deny future additional mileage claims.

The rates identified relative to increase and decreases of vehicles and for driver time shall be used throughout the term of the agreement.

Driver time shall be calculated according to the number of buses and/or vans x route times for each tier x 180 days.

If an increase in the number of buses needed for transportation is desirable, at the sole discretion of the School District, the cost shall be the per vehicle cost in effect for that year for each vehicle increased.

If route change is desirable, at the sole discretion of the School District, which increases or decreases driver time less than or in excess of four (4) hours per day, an increase/decrease cost shall be based upon the rate of \$ \_\_\_\_\_ per hour pro-rated to the actual time increase or decrease.

**The undersigned certified, under penalties of perjury, that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.**

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

\_\_\_\_\_  
**Person Authorized to sign (Print)**

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_  
**Title**

**TELEPHONE NUMBER:** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

**Date:** \_\_\_\_\_

**FORM 2**  
**Year 1: 2017-2018**

**A.1. Regular Transportation Routes - BHRSD**

**65/71/77 Passenger Buses**

Cost per Bus Per Day \$ \_\_\_\_\_ X 17 Buses X 180 days = \$ \_\_\_\_\_

**29 Passenger Vehicle (if needed)**

Cost per Bus Per Day \$ \_\_\_\_\_ X 17 Buses X 180 days = \$ \_\_\_\_\_

**Van (7D)**

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 8 Vans X 180 days = \$ \_\_\_\_\_

**A.2. Regular Transportation Routes - SBRSD**

**65/71/77 Passenger Buses**

Cost per Bus Per Day \$ \_\_\_\_\_ X 17 Buses X 180 days = \$ \_\_\_\_\_

**29 Passenger Vehicle**

Cost per Bus Per Day \$ \_\_\_\_\_ X 5 Buses X 180 days = \$ \_\_\_\_\_

**Van (7D)**

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 1 Van X 180 days = \$ \_\_\_\_\_

**B.1. Special Needs Transportation (7D) - BHRSD**

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 8 Vans X 180 days = \$ \_\_\_\_\_

**B.2. Special Needs Transportation (7D) - SBRSD (4 PK/SPED, 3 non-PK SPED)**

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 7 Vans X 180 days = \$ \_\_\_\_\_

**C. Transportation Aide** As needed, Per Day \$ \_\_\_\_\_

**Subtotal Year 1 (A+B) =** \$ \_\_\_\_\_

**Basis for Bid Award**

**TOTAL CONTRACT COST:** \$ \_\_\_\_\_

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

# ALTERNATE FORM 2

## Alternate for Berkshire Hills RSD moving to One-Tier Routes Southern Berkshire RSD to remain at One-Tier

Bidders should complete this Form as well, in the event BHRSD moves to a one-tier system.

### Year 1: 2017-2018

#### A.1. Regular Transportation Routes - BHRSD

##### 65/71/77 Passenger Buses

Cost per Bus Per Day \$ \_\_\_\_\_ X 17 Buses X 180 days = \$ \_\_\_\_\_

##### 29 Passenger Vehicle (if needed)

Cost per Bus Per Day \$ \_\_\_\_\_ X 17 Buses X 180 days = \$ \_\_\_\_\_

##### Van (if needed)

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 8 Vans X 180 days = \$ \_\_\_\_\_

#### A.2. Regular Transportation Routes - SBRSD

##### 65/71/77 Passenger Buses

Cost per Bus Per Day \$ \_\_\_\_\_ X 21 Buses X 180 days = \$ \_\_\_\_\_

##### 29 Passenger Vehicle (if needed)

Cost per Bus Per Day \$ \_\_\_\_\_ X 1 Bus X 180 days = \$ \_\_\_\_\_

##### Van (if needed)

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 8 Vans X 180 days = \$ \_\_\_\_\_

#### B.1. Special Needs Transportation (7D) - BHRSD

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 8 Vans X 180 days = \$ \_\_\_\_\_

#### B.2. Special Needs Transportation (7D) - SBRSD

Cost per Bus/Van Per Day \$ \_\_\_\_\_ X 8 Vans X 180 days = \$ \_\_\_\_\_

C. Transportation Aide As needed, Per Day \$ \_\_\_\_\_

Subtotal Year 1 (A+B)= \$ \_\_\_\_\_

#### Basis for Bid Award

TOTAL CONTRACT COST: \$ \_\_\_\_\_

BIDDER (COMPANY) NAME: \_\_\_\_\_

# ALTERNATE FORM 2 - Page 2

**BIDDER (COMPANY) NAME:** (repeat from page 37) \_\_\_\_\_

**TYPED NAME OF PERSON**

**AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 3**

**ATHLETIC, EVENT AND FIELD TRIPS**

BID PRICE SUMMARY: The following figures summarize the total PRICE PER HOUR AND PRICE PER MILE proposed by Bidder.

**65/71/77 School Bus**

YEAR  
2017-2018

Total per Hour: \$ \_\_\_\_\_

Total per Mile: \$ \_\_\_\_\_

Minimum Trip Cost \$ \_\_\_\_\_

Minimum Trip Cost (One Way Trip) \$ \_\_\_\_\_

**School Mini Bus**

YEAR  
2017-2018

Total per Hour: \$ \_\_\_\_\_

Total per Mile: \$ \_\_\_\_\_

Minimum Trip Cost \$ \_\_\_\_\_

Minimum Trip Cost (One Way Trip) \$ \_\_\_\_\_

**School Wheelchair Bus**

YEAR  
2017-2018

Total per Hour: \$ \_\_\_\_\_

Total per Mile: \$ \_\_\_\_\_

Minimum Trip Cost \$ \_\_\_\_\_

Minimum Trip Cost (One Way Trip) \$ \_\_\_\_\_

**Van**

YEAR  
2017-2018

Total per Hour: \$ \_\_\_\_\_

Total per Mile: \$ \_\_\_\_\_

Minimum Trip Cost \$ \_\_\_\_\_

Minimum Trip Cost (One Way Trip) \$ \_\_\_\_\_

**Coach Bus**

YEAR  
2017-2018

Total per Hour: \$ \_\_\_\_\_

Total per Mile: \$ \_\_\_\_\_

Minimum Trip Cost \$ \_\_\_\_\_

Minimum Trip Cost (One Way Trip) \$ \_\_\_\_\_

The undersigned certified, under penalties of perjury, that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



**FORM 4**

**LATE BUSES AND MID-DAY BUSES**

**Late Bus**

Cost per Bus Per Route (4:00) \$ \_\_\_\_\_ per day

Cost per Bus Per Route (5:30) \$ \_\_\_\_\_ per day

**Mid-Day Bus**

Cost per Bus Per Route \$ \_\_\_\_\_ per day

The undersigned certified, under penalties of perjury, that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 5**

**EMERGENCY EVACUATION PLAN**

The successful Contractor shall agree to comply with each School District's Emergency Evacuation Plan. This plan may require the evacuation of all District students from all of its schools, by individual district.

Total enrollment at the District schools is 1,357 for Berkshire Hills RSD and 732 for Southern Berkshire RSD students. In addition, at least one staff member will be assigned to each bus.

In the event that the Contractor does not have sufficient vehicles to provide immediate transportation to all students simultaneously, Contractor will provide a plan, acceptable to the District, to obtain such vehicles required in an emergency situation.

The cost, should the School District elect to evacuate all students under this plan, either for an actual emergency or for an emergency evacuation drill shall be:

\$\_\_\_\_\_ per hour per vehicle.

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 6**

**BIDDER REGISTRATION FORM**

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**Person Authorized to Sign on behalf of Company:**

**Name (Printed):** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

## FORM 7

### ASSURANCE OF NON-DISCRIMINATION COMPLIANCE

The undersigned certifies that he/she does not subject employees or applicants for employment by this firm to discrimination on the basis of race, color, national origin, handicap, age or sex, in any of the following areas:

- Recruitment, hiring, upgrading, promotion, whether for full-time or part-time employment, consideration for demotion, transfer, lay-off, or hiring.
- Rates of pay or any other form of compensation and change in compensation.
- Job assignments and seniority status.
- Granting and returning from leaves of absence, leave for pregnancy, or any other leave.
- Fringe benefits available by virtue of employment, whether or not administered by the recipient.
- Selection and financial support for training, including apprenticeship, professional meetings, conferences, and other related activities, selection for tuition assistance, and selection for sabbaticals and leaves of absence to pursue training.
- Employer-sponsored activities, including social or recreational programs.
- Any other term, condition or privilege of employment.

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 8**

**CONTRACTOR INFORMATION AND REFERENCES**

The undersigned proposes to furnish services for FY 2017 through FY 2022 SCHOOL TRANSPORTATION SERVICES to the Berkshire Hills and Southern Berkshire Regional School Districts in accordance with the aforementioned specifications.

The undersigned offers the following information as evidence of the Bidder's qualifications to perform the work as bid upon according to all the requirements of the specifications. Please answer the following questions:

Number of years bidder has been in business under present business : \_\_\_\_\_

Has bidder been involved in a Chapter 11 bankruptcy proceeding within the past ten years? \_\_\_\_\_Y/N

Has bidder ever failed to complete any work awarded? \_\_\_\_\_Y/N

Has bidder ever been involved in non-accident related litigation in the past five years? \_\_\_Y/N

Has bidder ever been in any accidents where the result was loss of life? \_\_\_\_Y/N

List the public School Districts with which you are currently contracting in the State of Massachusetts and attach letters of reference.

- |                           |                     |
|---------------------------|---------------------|
| 1. School District: _____ | Contact: _____      |
| Type of Service: _____    | Telephone No. _____ |
| 2. School District: _____ | Contact: _____      |
| Type of Service: _____    | Telephone No. _____ |
| 3. School District: _____ | Contact: _____      |
| Type of Service: _____    | Telephone No. _____ |

**Comments/Explanation (Optional):**

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List any formal legal action pertaining to school transportation contracts involving you in the last ten years. (If none, write "NONE") Identify all parties involved and resolution.

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List any "quasi-judicial" action involving you relating to school transportation contracts within the last ten years. (If none, write "NONE") Identify all parties involved and resolution.

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**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 9**

**AUTHORIZATION FOR REFERENCE RELEASE OF REFERENCE INFORMATION**

**DATE:** \_\_\_\_\_

**Bidder:** \_\_\_\_\_

I hereby authorize \_\_\_\_\_ to release any and all  
(Reference)  
Information regarding our transportation performance.

Furthermore, I agree to hold \_\_\_\_\_, both personally and  
(Reference)  
Severally, harmless from any liability associated with the provision of this reference  
information.

The reference information provided will be confidential and used exclusively for the  
purpose of evaluating the bidder's proposal to provide school bus transportation.

**Bidding Company Name:** \_\_\_\_\_

**Name of Authorizing Company Official:** \_\_\_\_\_  
(Print)

**Signature of Authorizing Official:** \_\_\_\_\_

**FORM 10**

**SCHOOL TRANSPORTATION BID**  
**NON-DEFAULT CERTIFICATE**

The undersigned certifies under penalties of perjury that the corporation or company submitting this bid has not defaulted nor been terminated for cause on any contract in Massachusetts in the last five (5) years.

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



**FORM 11**

**CERTIFICATE OF NON-COLLUSION**

The undersigned swears and certifies, under penalties of perjury, that this bid has been made and submitted in good faith and without collusion or fraud with any person. As used in this certification, the "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

**BIDDER (COMPANY) NAME:** \_\_\_\_\_

**TYPED NAME OF PERSON  
AUTHORIZED TO SIGN** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**Notarized Statement**

**Commonwealth of Massachusetts**

\_\_\_\_\_, SS. \_\_\_\_\_

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a notary public, the above signed personally appeared before me and made oath that he/she has read the foregoing proposal and knows the contents thereof, and that the facts stated therein are true to the best of his/her knowledge.

In witness hereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

## FORM 12

### TAX COMPLIANCE CERTIFICATION

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), the undersigned acting on behalf of the Contractor certifies under the pains and penalties of perjury that, to the best of the undersigned knowledge and belief, the Contractor is in compliance with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and Contractors, and withholding and remitting child support.

**COMPANY NAME:** \_\_\_\_\_

**Contractor's Federal ID Number:** \_\_\_\_\_

**Name: (Corporate Officer)** \_\_\_\_\_

**Title:** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 13**

**BID DEPOSIT**

This School Transportation Bid must be accompanied by a bid deposit in the form of a bid bond, certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company, payable to the Berkshire Hills Regional School District. The bid bond shall be with a surety satisfactory to the School District, and conditioned upon the faithful performance by the principal of the agreements contained in the bid the amount of such bid deposit shall be Five Thousand Dollars (\$5,000.00)

**Performance Bond**

Notice from the Contractor's bonding company, which states that the Contractor, if awarded the contract, is bondable for the full performance of the contract must be provided and attached.

If required, the annual cost of an annual 100% Performance Bond or Letter of Credit shall be: \$ \_\_\_\_\_  
\_\_\_\_\_ for the first year bid amount of the contract (Designated Bid Award Amount).

The annual cost of the Performance Bond shall not be included in the bidder's cost per day per vehicle calculation. If required by the School District, the cost of the Performance Bond shall be paid separately by the School District.

**Irrevocable Letter of Credit**

An irrevocable Letter of Credit (LOC) satisfactory to the School District may be substituted for the required Performance Bond. The LOC from the Contractor's bonding company or bank must state that an irrevocable letter of credit made out to the School District will be issued for the full amount of the contract if the Contractor is awarded the contract.

The cost of the Performance Bond or Letter of Credit will not be used in the calculation or determination of the lowest responsive and responsible bidder.

**COMPANY NAME:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FORM 14**

**STATEMENT OF UNDERSTANDING**

The undersigned assures that this bid is made in good faith, without fraud, collusion, or connection of any kind with any other bidder for the same work; that he/she has informed him/her-self in full in regards to the "Information and Instruction to Bidders", and other information attached to this bid. Also he/she has made his/her own examinations and estimates and from them makes this bid. Also that he/she is in full knowledge that all of the aforementioned information and other materials attached to this bid shall become part of the contract.

The undersigned understand that the Berkshire Hills Regional School District School Committee and Southern Berkshire Regional School District School Committee reserves the right to waive any informalities, or reject any and all bids or any part thereof, and/or accept any bid or part thereof which is/are in the best interest of the school district.

With the above understanding, the undersigned proposes to furnish Transportation of Students to the Berkshire Hills Regional School District and Southern Berkshire Regional School District and to comply in all respects with said specifications for the sum or sums stated.

**COMPANY NAME:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



# FORM 16

## DESCRIPTION OF EQUIPMENT TO BE USED UNDER THIS CONTRACT

	<b>Bus Make</b>	<b>Model Year</b>	<b>Seating Capacity</b>	<b>Current Mileage</b>	<b>Vehicle I.D. No.</b>
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					

COMPANY NAME: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**FORM 17**

**ROSTER OF BUS/VAN DRIVERS**  
**2017 - 2018**

**To be submitted prior to start of school annually**

**Attach and submit copies of licenses, driver record checks, SORI and CORI reports to the Superintendent of Schools in a sealed envelope prior to the September 1<sup>st</sup>, annually.**

1. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

2. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

3. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

4. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

5. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

6. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

7. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

8. Name \_\_\_\_\_

Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

9. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

10. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

11. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

12. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

13. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

14. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

15. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

16. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

17. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_



18. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

19. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

20. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

21. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

22. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

23. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

24. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

25. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

26. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

27. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

28. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

29. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

30. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

31. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

32. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

33. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

34. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

35. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

36. Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. # \_\_\_\_\_

37. Name \_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

38. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

39. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

40. Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone #\_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Lic. #\_\_\_\_\_

**FORM 18**

**BASE PRICE OF FUEL FORM**  
**(FOR SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT ONLY)**

(This page is a required bid form. You must complete the prices per gallon below.)

This bid is based on a gasoline price of \$\_\_\_\_\_ per gallon and a diesel price of \$\_\_\_\_\_ per gallon which will be hereafter referred to as the "Base Price of Fuel".

**COMPANY NAME:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

## FORM 19

### ACCIDENT REPORT (3 YEARS)

All bidders must provide a three (3) year accident report history compiled by the bidder's insurance company.

## FORM 20

### CERTIFICATE OF INSURANCE

All bidders must provide a Certificate of Insurance from the bidder's insurance company demonstrating the required insurance coverage.

## FORM 21

### DRUG AND ALCOHOL TESTING COMPLIANCE

All bidders must provide evidence that they are in compliance with all requirements for drug and alcohol testing. Evidence of this shall include company policies regarding substance abuse and company procedures on testing.

**FORM 22**

**CERTIFICATE REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

This certification is required by regulations for compliance with 2 CFR 180 implementing Executive Orders 12549 and 12689, "Debarment and Suspension".

The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

- 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- 2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- 4) Have not within the three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default. (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

<b>Corporation Name</b>	
<b>Address</b>	

As President, or authorized company officer, of the above named corporation, I do hereby certify that the above named corporation has filed with the State Secretary all certificates and annual reports required by M.G.L. Chapter 156B §109 and by Chapter 181 §4.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Signature and Title of Authorized Company Officer

Corporate Seal (affix below):



## **Bid Submittal Form Checklist**

- \_\_\_\_\_ Bid Submittal Form 1
- \_\_\_\_\_ Bid Form 2 Cost -Basis of Bid Award
- \_\_\_\_\_ Bid Submittal Form 3 Athletics & Field Trips
- \_\_\_\_\_ Bid Form 4 Emergency Evacuation
- \_\_\_\_\_ Bid Form 5 Emergency Evacuation
- \_\_\_\_\_ Bid Form 6 Bidder Registration Form
- \_\_\_\_\_ Bid Form 7 Assurance of Non-Discrimination Compliance
- \_\_\_\_\_ Bid Form 8 Contractor Information and References
- \_\_\_\_\_ Bid Form 9 Authorization for Release of Information
- \_\_\_\_\_ Bid Form 10 Non-Default Certificate
- \_\_\_\_\_ Bid Form 11 Tax Certification and Notarized Statement
- \_\_\_\_\_ Bid Form 12 Certificate of Non-Collusion
- \_\_\_\_\_ Bid Form 13 Bid Deposit & Performance Bond
- \_\_\_\_\_ Bid Form 14 Statement of Understanding
- \_\_\_\_\_ Bid Form 15 Terminal Location/Fueling Plan
- \_\_\_\_\_ Bid Form 16 Description of Equipment for Contract
- \_\_\_\_\_ Bid Form 17 Roster of Bus/Van Drivers
- \_\_\_\_\_ Bid Form 18 Fuel Adjustment - Base Price of Fuel
- \_\_\_\_\_ Bid Form 19 Accident Report (3 years)
- \_\_\_\_\_ Bid Form 20 Certificate of Insurance
- \_\_\_\_\_ Bid Form 21 Drug & Alcohol Testing Compliance
- \_\_\_\_\_ Bid Form 22 Certificate Regarding Debarment, Suspension,  
Ineligibility and Voluntary Exclusion

## Evaluation Criteria

**Bidder**

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	YES	NO
<b>Responsive</b>	<input type="radio"/>	<input type="radio"/>
<b>Responsible</b>	<input type="radio"/>	<input type="radio"/>
<b>Low Bid</b>	<input type="radio"/>	<input type="radio"/>

**Total Contract Cost**    \$ \_\_\_\_\_

**Submittals**

**Complete**  
YES                      NO

- Bid Submittal Form 1 .....
- Bid Form 2 Cost -Basis of Bid Award .....
- Bid Submittal Form 3 Athletics & Field Trips .....
- Bid Form 4 Emergency Evacuation .....
- Bid Form 5 Emergency Evacuation .....
- Bid Form 6 Bidder Registration Form.....
- Form 7 Assurance of Non-Discrimination Compliance.....
- Bid Form 8 Contractor Information and References .....
- Bid Form 9 Authorization for Release of Information .....
- Bid Form 10 Non-Default Certificate.....
- Bid Form 11 Tax Certification and Notarized Statement .....
- Bid Form 12 Certificate of Non-Collusion.....
- Bid Form 13 Bid Deposit & Performance Bond .....
- Bid Form 14 Statement of Understanding.....
- Bid Form 15 Terminal Location/Fueling Plan.....
- Bid Form 16 Description of Equipment for Contract .....
- Bid Form 17 Roster of Bus/Van Drivers.....
- Submittal Form 18 Accident Report (3 years).....
- Submittal Form 19 Certificate of Insurance.....
- Submittal Form 20 Drug & Alcohol Testing Compliance.....

**BERKSHIRE HILLS REGIONAL SCHOOL DISTRICT -  
Representative Bus Routes (SY 2016 - 2017)  
Elementary Runs**

<b>Route # E1 AM</b>		<b>Route # E1 PM</b>	
Stop	# of Students	Stop	# of Students
1. Main St. & Hotel St	2	1. Goodrich St #20	1
2. Swamp Rd #1	1	2. Park St. / Rte 7	3
3. Swamp Road #30	1	3. Main St. #54	1
4. Route 102 Motel	2	4. Yale Hill	2
5. Rt 102 #55	1	5. Main St #28	1
6. Rt 102 & Lukeman Lane	1	6. Main St. #10	3
7. Rt 102 & Pine Woods	7	7. Church St #11	2
8. Church St & Yale Ct.	2	8. Church St #22	1
9. Church St #22	1	9. Church St.	2
10. Church St #11	2	10. Rt 102 & Pine Woods	7
11. Main St #10	3	11. Rt 102 & Lukeman Lane	1
12. Main St #28	1	12. Rt 102 #55	1
13. Main St #54	1	13. Rt 102 Motel	2
14. Yale Hill Rd	2	14. Main St. & Hotel St	2
15. Park St. & Rt7	3	15. Swamp Rd. #1	1
16. Goodrich St #20	1	16. Swamp Rd #30	1
	<b>31</b>		<b>31</b>
<b>Route E-2 AM</b>		<b>Route # E2 PM</b>	
Stop	# of Students	Stop	# of Students
1. Rte 102	2	1. BERKSHIRE PULSE	2 to 6
2. Route 102 & Washington Sq	1	2. Housatonic Community Center	16
3. Route 102 #114	1		
4. Crossroads #12	1	2. No.Plain and Linda Lane	1
5. Crossroads # 19	1	3. No. Plain Rd #415	2
6. Crossroads #24	2	4. Gt. Barrington Rd. #310	2
7. Mill Pond Park	3	5. Samantha Lane	1
8. Miller Lane	4	6. Rt 41 & Carlotto Rd	1
9. Gt. Barrington Rd #18	2	7. Gt. Barrington Rd #131	1
10. Gt. Barrington Rd. #131	1	8. Gt. Barrington Rd. #18	2
11. Rt 41 & Carlotto Rd	1	9. Gt. Barrington Rd #22	4
12. Samantha lane	1	10. Flourish Market	1
13. Gt. Barrington Rd. #310	2	11. Rte 102 #11	2
14. No. Plain Road #415	2	12. Rt 102 & Washington Sq	1
15. No. Plain and Linda Lane	1	14. Route 102 #114	1
16. Housatonic Community Cent	16	15. Crossroads #12	1
	<b>41</b>	16. Crossroads #19	1
		17. Crossroads #24	2
		18. Mill Pond Park	3
			<b>42</b>
<b>Route # E3 AM</b>		<b>Route # E3 PM</b>	
Stop	# of Students	Stop	# of Students
1. 29 Prospect Hill	2	1. Route 183 and Depot St	2
2. Beechwood & Prospect Hill	3	2. Main & High st	2
3. Quiet Knoll Rd	4	3. High & Robin Rd	1
4. Rt 183 Train Hill	4	4. Route 183 & Furnace Rd	1
5. Rt 183 & Trask Ln	4		
6. Rt 183 & Larrywaug	1		
7. Interlaken Rd #6 (Bot. Gar)	1		

8. Interlaken Rd #1	2	5. Route 183 #31	1
9. Mohawk and Willow St	3	6. Mohawk and Willow	3
10. Rt 183 #31	1	7. Interlaken Rd #1	2
11. Rt 183 & Furnace Rd	1	8. Interlaken Rd #6 (Rte183)	1
12. High St and Robin Rd	1	9. Rt 183 & Larrywaug	1
13. Main St & High St.	2	10. Rt 183 & Trask Ln	4
14. Route 183 & Depot St	2	11. Rt 183 & Train Hill Rd	4
	<b>31</b>	12. Rte 183 & Quite Knoll Rd.	4
		13. Beechwood & Prospect	3
		14. 29 Prospect Hill Rd	2

**Route # E5 AM**

Stop	# of Students
1. Rt 41 and Pearl St.	1
2. Rt 41 #113	1
3. Hemlock Hill	3
4. Rt 41 #190	1
5. Squaw Peak Rd.	3
6. RT 41 and Wright Lane	3
7. Crimson Lane	1
8. Route 41 #307	1
9. Rt 41 #322	1
10. Rt 41 #334	1
11. Rt 41 #355	1
12. Rt 41 #362	1
13. Rt 41 #370	1
14. Wyantenuck St	1
15. Helen's on Main	1
16. Main & Prospect	4
17. South & Front St.	6
18. Oak & Front	2
19. VanD Rd. #93	2
20. VanD Rd. #55	1
21. Van D Rd. #37	1
22. VanD Rd. #35	1
23. VanD Rd #31	1
24. VanD Rd #29	1
25. 59 Division St	2
25. 35 Division St.	2
26. Division St #26	2
	<b>46</b>

**Route # E6 AM**

Stop	# of Students
1. Park St #101	1
2. Taft farms	1
3. Park St #254	1
4. Park St #266	9
5. Park and Maple St.	4
6. Park St #294	2
7. Park and Mt. St.	4
8. Park St #322	1
9. Park St #332	1
10. Park and Gibbons	4
11. Park and Cone Ave.	7
12. Front St and Pleasant	2
	<b>37</b>

**Route # E7 AM**

Stop	# of Students
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**Route # E5 PM**

Stop	# of Students
1. 26 Division St	2
2. 35 Division St.	2
3. 59 Division Street	2
4. VanD Rd #29	1
5. Van D Rd. #31	1
6. Van D Rd. #37	2
7. Van D Rd. #55	1
8. VanD Rd. #93	2
9. Oak St & Front St	2
10. South St & Front St.	6
11. Main & Prospect	4
12. Helen's on Main St.	1
13. N.Plain Rd & Wyantenuk	1
14. N.Plain Road #370	1
15. N.Plain Road #362	1
16. N. Plain Rd. #355	1
17. N. Plain Rd #334	1
18. N. Plain Rd #322	1
19. N. Plain Rd #307	1
20. Crimson Lane	1
21. Wright Lane	3
22. Squaw Peak Rd.	3
24. Hemlock Hill	3
25. Rt 41 #113	1
26. Rt 41 and Pearl St.	1
	<b>45</b>

**Route # E6 PM**

Stop	# of Students
1. Park St #101	1
2. Taft Farms	2
3. Park St #254	1
4. Park St. & Spruce	8
5. Park St & Maple St	4
6. Park St #294	2
7. Park St and Mt. St.	4
8. Park St #322	1
9. Park St #332	1
10. Park St. and Gibbons	5
11. Park St and Cone Ave.	8
12. Front St Market	1

**Route E-7**

**38**

1. Silver St.	5	Stop	# of Students
2. Reed St	5	1. East St. and Youth Center	7
3. Indian Restaurant(am only)	1	2. East St. and Bridge St.	4
4. Bridge St. & Coop	2	3. Bridge St and Berkshire CoOp	3
5. East St and Bridge St	4	4. Main & Aroma	1
6. East St and Cottage St	6	5. Silver St.	4
St. Peter's Youth Center		6. Reed St	5
	<b>23</b>		<b>24</b>

<b>Route # E8 AM</b>	
Stop	# of Students
1. Rt 23 #538	1
2. Rt 23 #193	2
3. Rt 23 & Newsboy	1
4. Rt 23 #105	1
5. West Ave and South St.	2
6. West Ave & Lewis	1
7. Hollenbeck & Sumner	2
8. Castle Hill and Prospect	3
9. Prospect & Sumner	3
10. Taconic & Barrington Place	4
11. Main St and Library	13
12. Main St. Domaney's	5
	<b>38</b>

<b>Route # E8 PM</b>	
Stop	# of Students
1. Main St. And Domaney's	4
2. Main St. and Post Office	12
3. Taconic & Benton	2
4. Hollenbeck & Sumner	2
5. Castle Hill & Prospect	3
6. Prospect & Sumner	3
7. Taconic & Barrington Place	4
8. West and Lewis	1
9. West Ave and South St.	2
10. Rt 23 #105	1
11. Rt 23 & Newsboy	1
12. Rt 23 #193	2
13. Rt 23 #538	1
	<b>38</b>

<b>Route # E9 AM</b>	
Stop	# of Students
1. The Orchards	1
2. 95 Alford Road	1
3. Division St # 204	1
4. Division St #157	1
5. Division and Long Pond Road	2
6. Christian Hill Rd #166	2
7. Christian Hill Rd #146	2
8. Lake Mansfield Rd.	2
9. Dehon Road	2
10. Welcome St	1
11. Christian Hill Commons	5
12. Christian Hill #3	2
13. State Rd and North St	4
14. State Rd. and Gilmore	3
	<b>29</b>

<b>Route # E9 PM</b>	
Stop	# of Students
1. State Rd. and Gilmore	3
2. State Rd. and North St.	4
3. Christian Hill #3	2
4. Christian Hill Commons	4
5. Welcome St	1
6. Dehon Road	2
7. Christian Hill and Lake Mansfield Rd	2
8. Christian Hill #146	2
9. Christian Hill Rd #166	2
10. Christian Hill & Division St	2
11. Division St #157	1
12. Division St. #204	1
13. 95 Alford Rd	1
14. The Orchards	1
	<b>28</b>

<b>Route # E10 AM</b>	
Stop	# of Students
1. 131 Monument Valley Rd	1
2. Monterey Rd. #406	1
3. Old Monterey Rd #415	2
4. State Rd. #304 (Motel)	1
5. State Road #260	2
6. State Rd. and Meadow Lane	2
7. State Rd (Pearl Fitness)	2
8. Brook Lane	2
9. 30 Fairview Terrace	1
10. Maplewood & Commonwealth	4 18

<b>Route # E10 PM</b>	
Stop	# of Students
1. 131 Monument Valley Rd	1
2. Monterey Rd. #406	1
3. Old Monterey Rd #415	2
4. State Rd #304 (Motel)	1
5. Hevreh	4 to 6
6. State Road #260	2
7. State Rd. and Meadow St.	2
8. State Rd. (Pearl Fitness)	2
9. Brook Lane	1
10. 30 Fairview Terrace	1
11. Commonwealth & Maplewood	5

**Middle/High School Runs****ROUTE S-1**

STOP	# of students
1. Rt 41 & Welcome St.	2
2. Rt 41 #113	1
3. Rt 41 & Hemlock Hill	18
4. Rt 41 #193	1
5. Rt 41 #245	1
6. Rt 41 & Wright Lane	6
7. Rt 41 #276	2
8. Rt 41 #295	1
9. Rt 41 & Deertrail Rd.	1
10. Rt 41 #304	1
11. Rt 41 #322	3
12. Rt 41 #334	3
13. Rt 41 #349	1
14. Rt 41 #362	3
15. Rt 41 #355	1
16. Rt 41 #	1
17. Rt 41 & Wyantenuck St.	8
	<b>54</b>

**ROUTE S-2**

STOP	# of students
1. Rt 7 #2	1
2. Lee Rd. & Suburban Medical	16
3. Church St and Rt 102	7
4. Rt 102 #92	1
5. Rt 102 and Yale Hill	5
6. Rt 102 #	2
7. Old Stockbridge Plain	6
8. Rte 7 & Park St.	4
9. Goodrich St.	9
10. Cherry Hill Rd.	2
11. 9 South St	1
12. 698 Stockbridge Rd	1
	<b>55</b>

**ROUTE S-3**

STOP	# of students
1. Main & Housie Dome	24
2. Main & Cottage	5
3. Main and Prospect	2
4. Main St. and South St.	4
5. Oak St. & Highland	4
6. Vandeusenville Middle Rd #97	2
7. Vandeusenville Middle Rd #37	1
8. Vandeusenville Middle Rd #29	1
9. Division St. #89	1
10. Division St. #81	5
11. Division St #74	5
12. Division St #59	1
13. Division St #38	1
14. Division St. #35	1
15. Ramsdell Rd.	1

**ROUTE S-1 PM**

STOP	# of students
1. Rt 41 & Welcome St./	3
2. Rt 41 #113	1
3. Rte 41 & Helmock Hill	18
4. Rt 41 N Plain Rd #193	1
5. Rt 41 #245	1
6. Rt 41 & Wright Lane	6
7. Rt 41 #276	2
8. Rt 41 & Deertrail Rd.	1
9. Rt 41 #304 and #307	1
10. Rt 41 #322	3
11. Rte 41 #334	3
12. Rte 41 #349	1
13. Rte 41 #356	4
14. Rt 41 #362	1
15. Rt 41 & Wyantenuck St.	8
	<b>54</b>

**ROUTE S-2 PM**

STOP	# of students
1. 698 Stockbridge Rd	1
2. South St #9	1
3. Route 7 & Clark Rd.	11
4. Rte 7 & Park St.	4
5. Stockbridge Plain	7
6. Route 7 #2	1
7. Lee Rd near Yale Hill(music lessons)	1
8. Suburban Medical	8
9. Church St and Rt 102	7
10. Rt 102 #92	1
11. Rt 102 and Yale Hill	4
12. Main St #65	2
	<b>48</b>

**ROUTE S-3 PM**

2. Main & Housie Dome	23
3. Main & Cottage	5
4. Main and Prospect	2
5. Main St. and South St.	4
6. Oak St. & Highland	5
7. Vandeusenville Middle Rd #97	2
8. Vandeusenville Middle Rd #37	1
9. Vandeusenville Middle Rd.#29	1
10. Division St. #89	1
11. Division St. #81	4
12. Division St #74	3
13. Division St #59	1
14. Division St. #38	1
15. Division St. #35	1
	<b>54</b>

**Route S-4 PM**

STOP	# of students
1. Front and Pleasant	17

	<b>58</b>	2. Main and Kirk	9
<b>ROUTE S-4</b>		3. Main St. & High St	14
STOP	# of students	4. Rt 183 and High St.	5
1. Front & Pleasant	15	5. Furnace Rd.	2
2. Main and Kirk	9	6. Rt 183 #35	1
3. Main St. & High St	14	8. Glendale Rd #22`	1
4. Rt 183 and High St.	5	9. Willow and Mohawk	4
5. Furnace Rd.	2	10. Castle Hill & Cherry Hill	2
6. Rt 183 #35	1	11. 15 Cherry Hill	3
8. Glendale Rd #22`	1		<b>58</b>
9. Willow and Mohawk	4	<b>ROUTE S-5 PM</b>	
10. Castle Hill & Cherry Hill	2	STOP	# of students
11. 15 Cherry Hill	3	1. Old Stockbridge Rd #463	2
12. 8 Cherry Hill Rd	2	2. Taft Farms	1
	<b>58</b>	3. Route 183 #252	2
<b>ROUTE S-5</b>		4. Route 183 & Spruce St.	3
STOP	# of students	5. Route 183 & Maple St.	5
1. Route 183 #463	2	6. Mt St.	5
2. Route 183 #252	2	7. Rte 183 #322	1
3. Route 183 & Spruce St.	3	8. Rte 183 #332	1
4. Route 183 & Maple St.	3	9. Route 183 & Gibbons Drive	13
5. Mt St.	5	10. Route 183 & Cone Ave	9
6. Park St #322	1	11. Route 183 & Gallery	5
7. Park St.#332	1		<b>47</b>
8. Route 183 & Gibbons Drive	13	<b>ROUTE S-6 PM</b>	
9. Route 183 & Cone Ave	8	STOP	# of students
10. Route 183 & Gallery	5	1. Christian Hill #1	2
	<b>43</b>	2. Christian Hill Commons	10
<b>ROUTE S-6</b>		3. Welcome St.	2
STOP	# of students	4. Christian Hill #79	1
1. Haley Rd.	1	5. Christian Hill #85	2
2. Alford Rd. & Castle Hill	1	6. Christian Hill Rd #126	3
3. Seekonk Road #5	2	7. Christian Hill #140	4
4. 314 Division St	3	8. Christian Hill #156	1
6. Division St #159	3	9. Christian Hill #164	1
7. Christian Hill and Division	5	10. Christian Hill Rd. #185	2
8. Christian Hill Rd #184	2		<b>28</b>
9. Christian Hill #164	1	<b>ROUTE S-7 PM</b>	
10. Christian Hill #156	1	STOP	# of students
11. Christian Hill Rd. #140	4	1. Pine / Shamrock	3
12. Christian Hill Rd #126	3	2. Prospect Hill #12	1
13. Christian Hill Rd #85	1	3. Wheatley	2
14. Christian Hill Rd #79	1	4. Hawthorne & Hawthorne	<b>2</b>
15. Welcome St.	2	5. Rt 183 & BCD	5
16. Christian Hill Commons	10	6. Rt 183 & Lake Drive	1
17. Christian Hill #1	2	7. Rt 183 #25	1
	<b>42</b>	8. Rt 183 & Quiet Knoll Rd.	1
<b>ROUTE S-7</b>		9. Rt 183 & Train Hill	6
STOP	# of students	10. Rt 183 & Averic Rd.	3
1. Pine and Prospect	3	11. Larrywaug	1
2. Prospect Hill #12	1	12. Interlaken Rd #6 (Rte183)	2
3. Wheatley	3	13. Stockbridge Housing Devel.	11
4. Rt 183 & BCD	4	14. North Church St.	4
5. Rte. 183 & Lake Drive	1	15. Church St. #26	3
6. Rte 183 & Quiet Knoll Rd.	1	16. Church St. #12	3

7. Rt 183 & Train Hill	6			<b>49</b>
8. Rte 183 & Averic Rd.	3		<b>ROUTE S-8 PM</b>	
9. Rte 183 & Larrywaug	1		STOP	# of students
10. Interlaken Rd. #6 (Rte183)	2		1. Castle St & Brainard	13
11. Rt 183 #1	3		2. Hollenbeck & Sumner	6
12. Rt 183 & Lukeman Lane	1		3. Castle Hill and Hollenbeck	4
13. Rt 183 and Rockwell Museu	1		4. Castle Hill and Prospect	7
14. Glendale Middle Rd. #16	2		5. Prospect & Sumner	3
15. Glendale Middle Rd #15	2		6. Castle and Lake	4
16. Glendal Middle Rd #12	1		7. Taconic and Barrington Place	6
	<b>35</b>		8. Taconic and West Ave	6
<b>ROUTE S-8</b>				<b>49</b>
STOP		# of students	<b>ROUTE S-9 PM</b>	
1. West Ave #127	1		STOP	# of students
2. South and West Ave	2		1. Monument Valley Road #299	1
3. Castle St. & Brainard	13		2. Muddy Brook Circle	1
4. Hollenbeck & Sumner	6		3. Monument Valley Rd #237	1
5. Castle Hill and Hollenbeck	4		4. Monument Valley Rd. #308	1
6. Castle Hill and Prospect	7		5. Monument Valley & Stoney Brook	1
7. Prospect and Sumner	3		6. MV Rd #131	1
8. Castle & Lake	3		7. " and Blue Hill Rd.	4
9. Taconic and Barrington Place	5		8. " " #68	1
10. Taconic and West Ave.	5		9. " " #57	2
11. Domaney's	6		10. " " #53	2
	<b>55</b>		11. State Rd. #315	2
<b>Route S-9</b>			12. State Rd and Koi	9
STOP		# of students	13. State Rd. #295	2
1. Monterey Green Park	10		14. State Rd #273	2
2. Hayloft Studio's	1		15. Hevreh Synagoge	
3. Monterey Rd. #406	2		16. State Road #260	2
4. State Rd. #315	2		17. State Rd. & Meadow St.	19
5. State Rd at Koi	7		18. State Rd by Fitnees	1
6. State Rd. #295	2		19. Crissey Road APEX	1
7. State Rd. #273	2		20. BERKSHIRE SOUTH	4
8. State Rd #260	2			<b>57</b>
9. State Rd. & Meadow St.	19		<b>ROUTE S-10 PM</b>	
11. " #53	2		STOP	# of students
12. " #57	2		1. Gt. Barrington P.O.	26
13. " #68	1		2. Haley Rd.	1
14. " and Blue Hill Rd	4		3. Alford and Castle	1
15. " #131	1		4. Seekonk Road #5	2
16. " and Stony Brook	1		5. 314 Division St	3
17. " #308	1		6. 115 Hurlburt Rd	1
18. " #237	1		7. Hurlburt Rd. #135	1
19. " #299	1		8. Gt. Barrington Airport	2
20. " and Muddy Brook Circle	1		9. South Egremont Library	7
	<b>62</b>		10. S. Egremont Rd. #667	2
<b>ROUTE S-10</b>			11. Egremont Rd. #653	2
STOP		# of students	12. Egremont Rd #514	1
2. Gt. Barrington Airport	6		13. West Sheffield Rd	2
3. Buttonball Lane & Egremont Library	6		14. Maple Ave #193	1
4. S. Egremont Rd. #667	2		15. Maple and Silver	1
5. Egremont Rd #653	2		16. Maple Ave #105	1
6. Egremont Rd #514	1			<b>54</b>
			<b>ROUTE S-11 PM</b>	



7. West Sheffield and Route 23	2	<b>STOP</b>	# of students
8. Maple Ave	1	1. EAST ST & COTTAGE ST.	<b>27</b>
9. Maple and Silver	1	2. EAST ST. & BRIDGE ST.	21
10. Maple Ave #105	2	3. BRIDGE ST & SCHOOL ST.	2
11. Gt. Barrington Library	19	4. Pope St.	9
12. Comfort Inn	1	5. Silver St.	4
13. Donut Shop	2	6. Reed St	3
	<b>45</b>	7. 930 So. Main St	2
<b>ROUTE S-11</b>			<b>68</b>
<b>STOP</b>	# of students	<b>Route S-12 PM</b>	# of students
1. 930 So. Main St.	3	<b>STOP</b>	
2. Silver St	4	1. CHP	3
3. Pope St.	7	2. 434 Stockbridge Rd.	3
4. Bridge St. & School St.	2	3. Catherines & Donut Shop	3
5. East St. & Bridge St.	19	4. Comfort Inn	1
6. East St. & Cottage St	27	5. State Rd #153	1
	<b>62</b>	6. State Rd. & Gilmore Ave.	22
<b>ROUTE S-12</b>		7. Domaney's	5
<b>STOP</b>	# of students	8. Cottage St #29	2
1. State Rd. & Gilmore Ave.	16	9. State Rd & Brook Lane	7
2. State Rd #153	1	10. Stockbridge Rd & Blue Hill Rd	1
3. Stockbridge Rd. and	7	11. Fairview & Maplewood	3
4. Stockbridge Rd & Blue Hill	1	12. Commonwealth & Maplewood	13
5. Blue Hill Rd	1		<b>64</b>
6. Fairview & Maplewood	4	<b>RICHMOND PM(S-13)</b>	
7. Maplewood & Commonwealth	13	<b>STOP</b>	# of students
8. 434 Stockbridge Rd	3	STOCKBRIDGE TOWN HALL	<b>22</b>
9. CHP	2	<b>ROUTE S-14 PM</b>	
	<b>48</b>	<b>STOP</b>	# of students
<b>ROUTE S-RICHMOND(S-13)</b>		1. No. Plain Rd #386	1
<b>STOP</b>	# of students	2. Rt 41 & Linda Lane	12
1. Route 102 & Smith Rd	2	3. Route 41 #397	2
2. Route 102 #108	1	4. Route 41 #415	1
3. Route 102 & Van Shack Rd	1	5. Route 41 #315	2
4. Route 102 #114	1	6. Route 41 #310	7
5. Route 102 #122	2	7. ROUTE 41 & LONGPOND	3
6. Crossroads #12	1	8. Route 41 #290	2
7. Cross Road #19	1	9. Route 41 #286	2
8. Cross Road #24	3	10. Route 41 #	1
9. Route 41 & Mill Pond Park	6	11. ROUTE 41 & PIXLEY HILL	1
10. Pomeroy and Washington	4	12. Route 41 #164	1
11. West Stockbridge Town Hall	22	13. Route 41 & E. Alford	2
Richmond Students		14. ROUTE 41 #128	1
	<b>44</b>	15. Miller Lane	1
<b>ROUTE S-14</b>		16. Route 41 #14	1
<b>STOP</b>	# of students	17. ROUTE 102 & VILLAGE SCHOOL	5
1. Route 102 & Village School	3	18. ROUTE 102 #45	1
2. Route 102 #45	1	19. West Center Rd #38	1
3. West Center Rd. #41	1	21. West Center Rd #122	1
4. West Center Road #96	4	22. West Center Rd #137	1
5. West Center Road #122	1	23. West Center Rd #139	2
6. West Center Road #137	1	24. WILSON & W. ALFORD	4
7. West Center Rd #139	2	25. Shaw Rd./ Cobb Rd.	3
8. Wilson & W. Alford Rd	4		<b>58</b>
9. Cobb Rd #	2	<b>ROUTE S-15 PM</b>	

10. Cobb & Shaw	1	STOP	# of students
11. Route 41 #276	1	1. Glendal Middle Rd #12	1
12. Route 41 INN	2	2. Glendale Middle Rd. #16	2
13. Route 41 #290	2	3. Glendale Middle Rd #15	2
14. Route 41 & LongPond	3	4. Rockwell Museum	1
15. Route 41 #310 &	7	5. Rt 183 & Lukeman Lane	1
16. Route 41 #315	2	6. Rt 183 #1	3
17. Route 41 #415	1	7. LUKEMAN LANE	1
18. Route 41 #397	2	8. ROUTE 102 #57	2
19. Linda Lane	10	11. Route 102 #42 Motel	1
20. Route 41 #386	1	12. MAIN ST. W. STOCKBRIDGE	12
	<b>51</b>	13. SWAMP RD. # 33	2
<b>ROUTE S-15 AM</b>		14. Cone Hill #1	1
STOP	# of students	15. Cone Hill & Iron Ore	4
1. Route 41 7 Pixley Hill	1	16. Iron Ore & Bobolink	1
2. Route 41 #164	1	17. Iron Ore & Iron Mine	1
3. Route 41 & E. Alford	2	18. Iron Mine	5
4. Route 41 #128	1	19. Route102 and Smith Rd.	2
5. Miller Lane	1	20. ROUTE 102 #108	1
6. Route 41 #14	1	21. Route 102 & Van Shack Rd.	1
7. Main St #3	1	22. Route 102 #114	1
8. Cone Hill & Iron Ore	2	23. Route 102 #122	2
9. Iron Ore Rd & Bobolink	1	24. Crossroads #12	1
10. Iron Ore Rd & Iron Mine	1	25. Crossroads #24	3
11. Iron Ore Rd.	3	26. ROUTE 41 & Trailer Park	6
12. Silvermine	2		<b>57</b>
13. Cone Hill #1	1		
14. 33 Swamp Rd.	1		
15. Main St W. Stockbridge	8		
16. Route 102 #42 Motel	1		
17. Route 102 # 53	3		
18. Route 102 #55	1		
19. Route 102 #57	2		
20. Rte 102 Lukeman Lane	1		
21. Stock. Housing Develop.	12		
22. Rte 102 North Church St.	3		
23. (Rte 102) Church St. #26	3		
24. (Rte 102) Church St #12	3		
	<b>56</b>		

### Private School Runs

<b>Steiner School - AM</b>		<b>Steiner School - PM</b>	
STOP	# of students	STOP	# of students
1. Muddy Brook Elementary Sch	4	1. West Ave #127	1
2. Main St. and Gt. Barrington Po	13	2. West Ave #95	2
3. Taconic and Benton	4	3. West Ave and Lewis Ave	2
4. Brainard and Castle St	6	4. Taconic Ave and Barrington Place	7
5. Castle St and Oak St	3	5. Oak St and Castle St	1
Turn left onto Taconic Ave from Castle St		6. Prospect St and Castle Hill Ave	2
6. Taconic and Barrington Place	8	7. Castle Hill Ave and Hollenbeck Ave	3
7. West Ave and Lewis Ave	2	8. Hollenbeck Ave and Sumner St.	5
8. West Ave #95	2	9. Castle St. and Brainard Ave	2
9. West Ave #127	1	10. Castle St and Benton Ave	3
	<b>43</b>	11. Main St and Church St	12
		12. Main St and Cottage St	3
		13. Route 41 and Hemlock Hill	2

14. Route 41 and Calvary Church	1
16. Route 41 #219	1
15. #295 No. Plain Rd	1
16. #304 No. Plain RD.	1
17. Main St and Housatonic Community Center	3
18. Main St and Depot St.	1
	<b>53</b>

**Berkshire Country Day School - AM**

STOP	# of students
7:13 Taconic Ave and Barringt	5
7:17 Main St and Barnbrook R	6
7:23 Route 41 and Hemlock Hi	3
7:33 Housatonic by Jacks Rest	7
7:40 Glendale Post Office	3
7:45 Tree Farm Road	2
7:48 BCD	<b>26</b>

**Berkshire Country Day School - AM**

STOP	# of students
3:10 Tree Farm Road	2
3:15 Glendale Post Office	3
3:19 Housatonic by Jack's Restaurant	7
3:25 Route 41 and Hemlock Hill	3
3:30 Main St. - Barnbrook Realty	7
3:32 Taconic Ave (Back Entrance to CVS	3
3:34 Taconic and Barrington Place	5
	<b>30</b>

**Van Runs**

**VAN ROUTE #1 AM**

Stop	# of Students
1. Lenox Rd.	3
2. Lenox Rd. #52	1
3. Lenox Rd.	2
4. Lenox Rd #19	1
5. Lenox Rd #5	1
6. Cherry Hill Rd	1
Drop off at MVM then MMRHS	<b>9</b>
1. Mill Pond Park	3
2. 18 Lukeman Lane	1
3. 328 Park St	1
4. 276 Park St	1
Muddy Brook Elem.	<b>6</b>

**VAN ROUTE #1 PM**

Stop	# of Students
Depart MVM 2:48	
1. Cherry hill Rd	1
2. Lenox Rd #24	3
3. 39 Lenox Rd.	2
4. Lenox Rs #52	1
5. Lenox #19	1
6. Lenox Rd #5	1
	<b>9</b>
Depart Muddy Brook 3:25 M-F	
1. 276 Park St	1
2. 328 Park St	1
3. 360 Park St	1
4. 18 Lukeman Lane	1
5. Mill Pond Park	2
	<b>6</b>

**VAN ROUTE #2 AM**

Stop	# of Students
1. High Street & Main St	1
2. 75 Lake Buel Rd	1
Drop Off at Middle School	<b>2</b>
1. 135 Division St	1
2. Seekonk Cross Road	1
3. 33 Castle St	1
4. 81 Grove St	1
5. 3 Meadow Lane	1
drop off Muddy Brook	<b>5</b>

**VAN ROUTE #2 PM**

Stop	# of Students
Depart Muddy Brook 2:15	
1. 3 Meadow Lane	1
2. 81 Grove St	1
Depart MVM 2:55	<b>2</b>
1. Lake Buel Rd #75	1
2. Monterey Rd. #406	1
	<b>2</b>
Depart Elementary School 3:20 PM	
1. 135 Division St	1
2. Christian Hill Commons	1

1. Division St.	1	3. 33 Castle Street	1
to Berkshire Meadows		4. Seekonk Cross Road	1
			4

**VAN ROUTE #3 AM**

Stop	# of Students
1. Rt 7 #24	2
2. Rt 7 #28	1
3. 328 Old Stockbridge Rd	2
Drop off MVM then MMRHS	5
1. 186 Housatonic St Lenox	1
2. 334 Old stockbridge Rd	2
Muddy Brook Elementary 8:35	3

**VAN ROUTE #3 PM**

Stop	# of Students
Depart MVM at 2:50 Depart MMRHS 2:52	
2. Rt 7 #24	2
3. Rt 7 #28	1
4. 328 Old Stockbridge Rd	2
	5
Elementary School 3:25	
1. 334 Old stockbridge Rd	2
1. 186 Housatonic St	1
	3

**VAN ROUTE #4 AM**

Stop	# of Students
1. 42 Hart St. Housatonic	2
2. Prospect and Main	1
3. 310 North Plain	2
Drop off MVM then MMRHS	5
1. 96 West Center Rd	1
2. 7 Lovers Lane	2
3. 280 Monument Valley Rd	1
4. 308 Monument Valley Rd	1
5. MVRd & Alcott Rd	1
Drop off Muddy Brook	6

**VAN ROUTE #4 PM**

Stop	# of Students
Depart 2:50 from MVM	
1. 42 Hart St. Housatonic	2
2. Prospect and Main	1
3. 310 North Plain	2
	5
Depart Elementary at 3:20	
1. MVRd & Alcott Rd	1
2. 308 Monument Valley Rd	1
3. 280 Monument Valley Rd	1
4. 7 Lovers Lane	2
5. 96 West Center Rd.	1
	6

**VAN ROUTE #5 AM**

Stop	# of Students
1. Brush Hill #108	2
2. Brush Hill #93	2
3. Brush Hill #89	1
4. Brush Hill #79	1
5. Brush Hill & E. Sheffield Rd.	1
Drop off at the MVM 7:35	
Drop of MMRHS 7:40	7
1. 89 Brush Hill Rd	1
2. 141 Hurlburt Rd	1
3. 131 Hurlburt Rd	1
4. 115 Hurlburt Rd	1
5. 74 Blue Hill Rd.	1
Drop off at Muddy Brook 8:35	5

**VAN ROUTE #5 PM**

Stop	# of Students
Depart MMRHS 2:50	
Depart MVM 2:55	
1. 159 Division St	3
2. Seekonk Crossroad	2
Depart elementary School 3:25	5
1. 74 Blue Hill Rd.	1
2. 115 Hurlburt Rd	1
3. 131 Hurlburt Rd	1
4. 141 Hurlburt Rd	1
5. Brush Hill Rd. #89	1
	5

<b>Van Route #6 AM</b>	<b># of Students</b>	<b>VAN ROUTE #6 PM</b>	<b># of Students</b>
Stop		Stop	
1. 115 Hurlburt Rd	2	Transfer to S-1 at MVM	1
2. 131 Hurlburt Rd	1	Depart MVM 2:48	
Drop off at the MVM 7:35	<b>3</b>	Depart MMRHS 2:52	
Drop of MMRHS 7:40		1. High Street and Main	1
		2. Brush Hill & E. Sheffield	1
		3. Brush Hill # 108	2
		4. Brush Hill #93	2
		5. Brush Hill #89	1
		6. 79 Brush Hill Road	1
			<b>9</b>

<b>VAN ROUTE #7 AM</b>		<b>VAN ROUTE #7 PM</b>	
Aide Needed		Aide Needed	
Transport to Muddy Brook Elementary		Stop	<b># of Students</b>
1. Comestock Lane, Housatonic	1	Transport to So. Berkshire Regional	
2. 4 Avery Lane, GB	1	1. 6 Brook Lane, GB	1
	<b>2</b>	2. 74 State Rd	1
		Depart So Berk 3:00 pm	<b>2</b>
		Depart Muddy Brook 2:10	
		1. 4 Avery Lane	1
		2. Comestock Lane	1
			<b>2</b>

<b>VAN ROUTE #8 AM</b>	<b># of Students</b>	<b>VAN ROUTE #8 PM</b>	<b># of Students</b>
Stop		PK Route Depart Muddy Brook Elementary 2:20	
AM Route Arrive at Muddy Brook Elementary 8:25		Stop	<b># of Students</b>
1. Taft Farms	1	1. 27 Christian Hill Rd, GB	1
2. 360 Park St.	1	2. Rachels at Mt St	1
3. 27 Christian Hill Rd., GB	3	3. Mill Pond Park	1
	<b>5</b>		<b>3</b>

<b>Van Route #9 AM</b>	<b># of Students</b>	<b>Van Route #9 PM</b>	
Stop		Depart in the afternoon at 2:30 to home	
1. Seekonk Cross Road	2	Depart MMRHS	
2. Mountain St #11	1	1. Mountain St #11	1
Drop off MVM then MMRHS	<b>3</b>		<b>1</b>
Meet S-13 at MM	1		
to Fairview St - BTG House	<b>1</b>		
1. 3 Housatonic Court	1		
To Childrens Study Home(Old Eagleton School)			
446 Monterey Road	<b>1</b>		

**Van Route #10 AM**

Aide Needed

Stop

1. Stockbridge

# of Students

1

**Van Route #10 PM**Depart Lee Elementary  
pickup:

1

Arrive Lee Elem.

Berkshire Meadows

1

(249 N. Plain Rd.)

2

**VAN Route #11 - AM**

Stop

Transport to Kildonan

1. 131 Hurlburt Road

# of Students

1

**VAN Route #11 - PM**

Stop

Depart Kildonan

Mon - Thur

Fridays

1. 131 Hurlburt Road

# of Students

5:00pm

3:40pm

1

**Van #14 - AM**

Stop

1. 242 East St

To So. Berkshire

# of Students

1

**Van #14 - PM**

Stop

Leave So Berk 4:00 M - TH

Leave So Berk 2:45 F

1. 242 East St

# of Students

1

**SOUTHERN BERKSHIRE REGIONAL SCHOOL DISTRICT -  
Representative Bus Routes (SY 2016 - 2017)**

Bus Route #	Bus Stop Address	Time A.M.	Time P.M.	# of Students at Stop	Bus Link/Meet
2A	Main Street	7:00	3:45	1	
2A	69 West Street	7:25	3:25	2	
2A	Boice/Green River	7:28	3:20	1	
2A	Cross Rd #11		3:22	2	
2A	92 Boice Road	7:30	3:18	2	
2A	107 Cremery	7:33	3:13	1	
2A	66 Cremery	7:36	3:11	1	
2A	12 Cremery	7:38	3:10	1	
2A	6 Main Street	7:39	3:08	1	
2A	29 Main Street	7:40	3:06	1	
2A	South Egremont S	7:41	3:04	4	
2A	Route 41/Mearns	7:42	3:02	2	
2A	Route 41 #76	7:44	3:00	1	
				Total 20	
2B	1549 Green River	7:10	3:37	1	
2B	171 Green River R	7:11	3:36	1	
2B	202 Green River Rd, Alford		3:34	1	
2B	Green River Rd/M	7:15	3:32	1	
2B	21 Crooked Hill R	7:19	3:28	1	
2B	10 Rt 71, Alford	7:21	3:25	1	
2B	Route 71 No Egre	7:23	3:14	3	
2B	24A Prospect Rd,	7:24	3:16	2	
2B	32 Prospect Rd.,	7:25	3:15	1	
2B	44 Prospect Rd., N. Egremont		3:17	3	
2B	Lake Side Drive, N	7:26	3:20	4	
2B	187 Rt 71, N. Egre	7:30	3:12	1	
2B	172 Rt 71, N. Egremont		3:12	4	
2B	140 Rt 71, N. Egre	7:31	3:11	2	
2B	124 Rt 71, N. Egremont		3:11	2	
2B	117 Rt 71, N. Egre	7:32	3:10	1	
2B	8 McGee Rd, N. E	7:34	3:08	1	
2B	Egremont School		3:05	1	
2B	Green River Rd, A	7:36	3:05	1	
2B	30 Under Mounta	7:40	3:02	2	
2B	32 Under Mounta	7:40	3:02	2	
2B	645 Berkshire Sch	7:50	2:52	1	
				Total 37	
3H	Jug End Rd	7:17	3:15	1	
3H	Blunt Rd	7:22		1	
3H	Blunt Rd	7:23		1	

3H	Old Egremont Clu	7:25	3:14	2	
3H	Rt 23	7:27	3:13	1	
3H	Rt 23	7:28	3:12	2	
3H	Rt 23	7:30	3:11	1	
3H	Rt 23	7:31	3:10	1	
3H	South Egremont	7:32	3:09	4	
3H	West Sheffield Rd	7:34	3:07	1	
3H	West Sheffield Rd	7:35	3:06	2	
3H	West Sheffield Rd	7:37	3:04	2	
3H	West Sheffield Rd	7:38	3:01	1	
3H	West Sheffield Rd	7:40	3:00	2	
				total 22	
	Ask Greg about 3H-Mt Wash Bus				
4H	Mt Washington R	7:24	3:13	2	
4H	448 Mt Washingt	7:25	3:14	2	
4H	74 Mt Washingto	7:26	3:15	1	
4H	Blue Rider Stables Mt Wash Rd/Far		3:15	3	
4H	96 Mt Washingto	7:27	3:16	2	
4H	110 Mt Washingt	7:28	3:17		
4H	Jug End/Brookval	7:29	3:18	2	
4H	Jug End/31 Avenu	7:32	3:21	1	
4H	575 Undermount	7:37	3:07	1	
4H	359 N. Undermou	7:38	3:02	1	
4H	Berkshire School	7:42	3:02	20	
4H	Arrive/Depart U	7:56	2:50	Total 35	
17H	Kmart, Great Barr	7:29	3:24	22	
17H	528 Restaurant, G	7:31	3:21	5	
17H	Hillside Ave., Gre	7:33	3:17	15	
17H	Rite Aid Great Bar	7:35	3:15	3	
17H	TD Banknorth Great Barrington		3:17	3	
17H	CVS, Great Barrin	7:36		1	
17H	Big Y, Great Barri	7:40		15	
				Total 64	
17E	1742 Home Rd, S	7:17	3:25	2	
17E	1717 Home Rd	7:17	3:25	2	
17E	1457 Home Rd	7:19	3:23	1	
17E	1441 Home Rd	7:19	3:23	2	
17E	1322 Home Rd	7:21	3:21	1	
17E	1174 Home Rd	7:22	3:20	2	
17E	451 Home Rd	7:25	3:19	3	
17E	Corner of Water F	7:27	3:15	1	
17E	249 Boardman, S	7:28	3:16	1	
17E	240 Boardman	7:30	3:14	2	
17E	446 Boardman	7:31	3:13	2	



17E	670 Boardman		3:13	1	
17E	781 Boardman	7:32	3:12	1	
17E	810 Boardman	7:32	3:12	1	
17E	882 Boardman	7:33	3:11	1	
17E	1435 Boardman	7:34	3:10	1	
17E	Corner of Kellogg	7:37	3:08	2	
17E	64 Kellogg, Sheffield		3:06	1	
17E	500 Rt 7, Sheffiel	7:40	3:02	1	
17E	479 Rt 7	7:40	3:02	1	
	UME Arrive	7:41	2:50	Total 29	
19	Corner of West R	7:25	3:20	3	
19	1072 Lime Kiln, S	7:29	3:16	5	
19	890 Bow Meow R	7:33	3:13	1	
19	725 Bow Meow R	7:35	3:11	3	
19	353 Miller Ave, Sh	7:38	3:05	1	
19	316 Miller Ave, Sh	7:39	3:06	1	
19	319 Miller Ave, Sh	7:39	3:06	3	
19	Sheffield Town Pa	7:40	3:07	2	
19	334 Bears Den Ro	7:44	3:02	1	
19	385 Bears Den Road		3:02	1	
19	Arrive at School	7:46		Total 21	
21E	525 Clayton Rd	7:18	3:15	1	
21E	Policoff/ Bunee R	7:19	3:10	2	
21E	Pine Island	7:20	3:09	4	
21E	840 Hewin Street	7:25	2:59	2	
21E	930 Hewin Street	7:26	2:59	1	
21E	572 Shun Pike	7:30	3:00	2	
21E	554 Elm Hill	7:32	3:02	1	
21E	243 Elm Hill	7:33	3:05	2	
21E	200 Elm Hill	7:34	3:06	2	
21E	Policoff/Huldsh L	7:36	3:10	2	
21E	351 East Stall	7:38	3:10	1	
21E	289 East Stall	7:40	3:12	6	
21E	Arrive/ Depart Sc	7:48	2:50	Total 26	
21H	Driver's Children			2	
21H	Bottom of Alum Hill on Clayton Mill		3:21	1	
21H	159 Alum Hill Rd	7:15	3:16	1	
21H	Amory Rd on Shu	7:19	3:20	1	
21H	1474 Hewins St	7:23	3:15	1	
21H	177 Polikoff Rd	7:24	3:13	1	
21H	185 Polikoff Rd		3:13	2	
21H	252 Polikoff Rd	7:24	3:12	2	
21H	339 Polikoff Rd	7:25	3:11	1	
21H	380 Polikoff Rd	7:25	3:11	1	

21H	423 Polikoff Rd	7:26	3:10	1	
21H	Bunce Rd (1st on	7:27	3:10	1	
21H	52 Bunce Rd	7:27	3:09	3	
21H	97 Bunce Road	7:28	3:08	2	
21H	Bunce Rd at Richa	7:28	3:08	2	
21H	184 Bunce Rd	7:29	3:07	1	
21H	Bunce Rd @ Nand	7:30	3:07	3	
21H	343 East Stahl Ro	7:31	3:04	1	
21H	340 East Stahl Ro	7:32	3:04	1	
21H	Arrive/Depart			Total 28	
22E	10 Stahle Rd	7:21	3:09	1	
22E	906 Ashley Falls R	7:24	3:11	2	
22E	Ashley Falls Rd	7:25	3:12	1	
22E	Ashley Falls Rd an	7:26	3:13	3	
22E	1391 Ashley Falls Rd		3:15	1	
22E	1469 Ashely Falls	7:28	3:16	2	
22E	Clayton Rd and Hi	7:31	3:21	2	
22E	Clayton Rd		3:24	1	
22E	East Main Street	7:35	3:01	1	
22E	East Main Street	7:36	3:02	1	
22E	East Main Street	7:37	3:03	1	
22E	121 East Main Str	7:38	3:04	4	
22E	Arrive/Depart School			20	
22H	271 Clayton Rd	7:26	3:12	4	
22H	Pine Lane	7:27	3:13	5	
22H	412 Clayton Rd	7:27	3:13	1	
22H	873 Policoff Rd	7:31	3:17	1	
22H	Rannapo Rd/Rt 7	7:40	3:05	1	
22H	79 Ashley Falls Rd	7:41	3:04	1	
22H	599 South Main S	7:42	3:03	1	
22H	495 South Main S	7:43	3:02	2	
22H	254 South Main S	7:45	3:01	1	
22H	41 South Main St	7:46	3:00	5	
22H	Blue Door	7:46	3:00	2	
22H	Depart/Arrive Sch	7:50	2:50	Total 24	
23	184 Silver Street	7:24	3:19	1	
23	250 Silver Street	7:25	3:18	3	
23	465 Silver Street	7:27	3:16	2	
23	291 Legeyt Rd	7:30	3:13	2	
23	427 Legeyt Rd	7:32	3:11	1	
23	832 Rt 41		3:03	2	
23	Glennana Way	7:42	3:01	4	
23	Oak Street	7:46	2:57	5	
23	Cedar Street	7:47	2:56	2	

23	Arrive/Depart School	2:50			
<b>Bus Route #</b>	<b>Bus Stop Address</b>	<b>Time A.M.</b>	<b>Time P.M.</b>	<b>of Students at St</b>	<b>Bus Link/Meet</b>
2 New Marlborough/Sheffield	1112 Sisson H	7:01	3:39	2	
2	426 Mill River G.B	7:11	3:22	1	
2	638 Sisson H	7:16	3:18	1	
2	184 Sisson H	7:20	3:12	1	
2	Bus Yard	7:22			Meet shuttle bus #9
2	Our Lady of the V	7:35	3:00	13	Meet shuttle bus #9
2	Hewins St. at Farm View Farm			1	Meet bus #11
2	1609 County Rd	7:43	3:10	1	
2	1899 County Rd	7:45	2:50	1	
2	91 County Rd		2:47	1	
2	426 Mill River G.B	7:50	2:45	1	
2	Arrive/Depart N	7:51	2:35	Total 23	
8 Monterey/NM/Sheffield	Upper Bidwell Ro	6:50	3:43	14	
8	571 Main Road	6:55	3:42	2	
8	505 Main Road	6:57	3:40	1	
8	435 Main Road/T	7:00	3:27	7	Meet van #26
8	Fire Station	7:01	3:34	5	
8	406 Main Road	7:02	3:33	2	
8	387 Main Road	7:03	3:32	2	
8	208 Main Road	7:04	3:27	2	
8	River Rd/ Rt 23	7:05	3:28	2	
8	Cemetary - Blue H	7:06	3:26	1	
8	Stevens Lake Roa	7:10	3:23	1	
8	Pixley Rd/West R	7:14	3:21	2	
8	155 Pixley Rd	7:15	3:20	3	
8	Rt 57/Corashire	7:16	3:19	2	
8	Hartsville Center	7:18	3:18	5	
8	416 Adsit Crosby	7:20	3:16	1	
8	994 Mill River/GB	7:23	3:13	1	
8	856 Mill River/GB	7:24	3:12	1	
8	931 Mill River/GB	7:25	3:11	2	
8	1558 County Roa	7:28	3:08	1	
8	1257 County Roa	7:29	3:07	2	
8	Arrive UME	7:40		Total 59	
8	Arrive/Depart ME	7:52	2:50		

9 New Marlborough/Sheffield	Knight Road	7:08		18	Meet Shuttle #13 NM
9	Ormsbee Bus Yar	7:25		5	Meet Shuttle #2
9	1609 County Rd -	7:28		2	
9	1592 County Rd -	7:28		2	
9	1449 County Rd -	7:30		2	
9	221 County Rd - S	7:34		2	
9	Our Lady of the V	7:38		1	
9	73 Main Street - S	7:40		1	
9	Arrive UME/Mt. E	7:45		Total 33	
9	Depart Mt Everet		2:50	Total 36	
9	73 Main St. Sheffield		2:57	1	
9	107 Main St (Silk's) Sheffield		2:57	1	
9	142 Main St. Sheffield		2:58	1	
9	Our Lady of the Valley Church		3:00	6	
9	221 County Road, Sheffield		3:03	2	
9	1449 County Road, Sheffield		3:06	2	
9	1592 County Rd, Sheffield		3:08	2	
9	1609 County Rd, Sheffield		3:08	2	
9	Knight Rd		3:27	6	Meet Shuttle #25
9	231 Hartsville-N.M. Road		3:36	3	
9	Old Inn on the Green		3:37	7	
9	1725 South Sandisfield Rd		3:40	2	
9	South Sandisfield Rd at Rte 57		3:41	1	
11 New Marlborough/Sheffield	End of Lumbert C	7:05	3:25	1	
11	252 Lumbert Cros	7:06	3:26	2	
11	125 Lumbert Cros	7:09	3:28	5	
11	End of Lumbert C	7:10	3:30	1	
11	Bottom of Foley	7:11	3:31	3	
11	194 Canaan Sout	7:12	3:32	1	
11	207 Norfolk Road	7:13	3:33	2	
11	Southfield Post O	7:14	3:33	2	
11	204 Norfolk Rd	7:15	3:34	1	
11	End of Norfolk Rd	7:16	3:35	7	
11	Mill River Library	7:20	3:20	2	
11	31 Mill River-Grea	7:21	3:17	2	
11	109 Mill River-Gr	7:22	3:18	5	
11	New Marlboroug	7:23	3:19	4	
11	373 Hayes Hill Ro	7:26	3:13	1	

11	Brewer Hill Road	7:30	3:10	2	
11	243 Hulett Hill	7:32	3:05	1	
11	231 Hulett Hill	7:33	3:04	2	
11	199 Hulett Hill	7:34	3:04	1	
11	181 Hulett Hill	7:34	3:03	1	
11	Rote Hill Road	7:38	3:00	11	
11	County Road	7:40	2:57	1	
11	End of Farmview Rd		2:57	1	Meet Bus #2
11	Arrive Mount Eve	7:50	2:50	Total 59	
12 New Marlborough/ Sheffield	1617 Clayton-Mill	7:10	3:22	1	
12	Clayton-MR Rd a	7:12	3:20	2	
12	297 Konkapot Rd	7:13	3:19	1	
12	256 Konkapot Rd	7:14	3:18	2	
12	Corner of Konkap	7:16	3:16	1	
12	1418 Canaan Sou	7:17	3:15	1	
12	2241 Canaan Sou	7:21	3:11	2	
12	1992 Clayton Mill	7:22	3:10	2	
12	1662 Clayton Mill	7:25	3:07	19	Meet Bus #15
12	554 Alum Hill	7:31	3:05	1	
12	523 Alum Hill	7:32	3:04	1	
12	1589 Hewins St.	7:34	3:02	1	
12	1635 Hewins St.	7:35	3:01	2	
12	1663 Hewins St.	7:35	3:00	2	
12	1701 Hewins	7:36	3:00	5	
12	Arrive UME	7:45			
12	Arrive Mt Everett	7:53	2:50	Total 43	
13 New Marlborough	Leave Bus Yard	6:36			
13	172 Rte 183	6:45		2	
13	Rt 57 & Sandisfiel	6:47		1	
13	Old Inn on the Gr	6:48		6	
13	231 Rte 57 (Canti	6:50		3	
13	130 Knight Rd.	7:02		3	
13	End of pavement	7:03		2	
13	Start of Knight Rd	7:08			Meet Bus #9
13	131 Branch Rd/ t	7:15	3:16	2	
13	231 Rte 57 Cantin	7:18	3:18	2	
13	63 South Sandisfi	7:19	3:07	1	
13	621 S. Sandisfield	7:22	3:08	3	
13	Idle Hour Road	7:25	3:10	3	
13	Inn on the Green	7:29	3:05	2	

13	67 Norfolk Rd	7:32	3:00	2	
13	Canaan Velley/Fo	7:44	2:54	1	
13	1131 Norfolk Rd	7:50	2:50	1	
13	259 Lumbert Cros	7:57	2:43	1	
13	752 Mill River - Southfield Rd		2:40	2	
13	Arrive NMC	8:02	2:30	Total 37	
14 New Marlborough/ Sheffield	535 N. Polikoff Rd	7:35		2	
14	339 N. Polikoff Rd	7:36		1	
14	245 N. Polikoff Rd	7:37		1	
14	?? Alum Rd	7:40		1	
14	554 Alum Rd	7:42		1	
14	Brewer Branch Rd	7:45		2	
14	Corner of Brewer	7:47		2	
14	131 Hayes Hill Rd	7:50		2	
14	67 Clayton -Mill R	7:54		1	
14	110 Mill River - G	7:56		1	
14	Arrive NMC	7:57		Total 14	
14	110 Mill River - Great Barrington Rd		2:40	1	
14	67 Clayton -Mill River Rd		2:42	1	
14	131 Hayes Hill Rd		2:43	2	
14	Corner of Brewer Hill Rd & Hayes Hi		2:45	2	
14	962 Canaan Southfield Rd		2:52	3	
14	339 N. Polikoff Rd		3:00	1	
14	245 N. Polikoff Rd		3:01	1	
14	?? Alum Rd		3:04	1	
14	554 Alum Rd		3:05	5	
14	927 Cross to Canaan Valley Road			Total 17	
15 New Marlborough	411 Rhoades and	6:45		1	
15	181 Leffingwell R	6:53		1	
15	96 Leffingwell Rd	6:56		2	
15	32 Leffingwell Rd	6:58		1	
15	915 Cross to Cana	7:00		1	
15	927 Cross to Cana	7:00		3	
15	947 Cross to Cana	7:01		1	
15	Berkshire Woods	7:04		4	
15	Foley Hill/Canaan Valley Rd				
15	501 Canaan Valley Road			2	Meets Bus #12
				Total 16	
15	96 Leffingwell Rd		3:20	2	

15	32 Leffingwell Rd		3:22	2	
15	927 Cross to Canaan Valley Rd		3:23	4	
15	Berkshire Woods		3:27	3	
15	501 Canaan Valley Rd				
15	Foley Hill/Canaan Valley Rd		3:34	4	
15	411 Rhoades and Bailey				
15				Total 15	
24 Sheffield	Foley/Salisbury R	7:25	3:18	6	
24	625 Salisbury Roa	7:28	3:14	2	
24	538 Salisbury Roa	7:29	3:13	1	
24	407 Salisbury Road			1	
24	326 Salisbury Roa	7:30	3:12	3	
24	301 Salisbury Roa	7:31	3:11	2	
24	259 Salisbury Rd	7:31	3:11	1	
24	205 Root Lane	7:32	3:08	2	
24	179 Root Lane				
24	110 Root Lane	7:32	3:09	1	
24	40 Cobble Lane		3:09	2	
24	54 Cobble Lane		3:09	2	
24	169 Cobble Lane		3:10	1	
24	121 Cobble Lane		3:10	1	
24	170 Root Lane	7:33	3:10	1	
24	196 Root Lane	7:33	3:10	1	
24	Dewey Way/Salis	7:34	3:01	10	
24	Park Lane/Salisbu	7:35	3:00	5	
24	139 Salisbury Road		3:00	1	
24	100 Salisbury Roa	7:35	3:00	1	
24	95 Salisbury Road	7:35	3:00	3	
24	4 Salisbury Road	7:36	2:58	1	
24	Arrive/Depart Un	7:41	2:50	Total 48	
25 Monterey/New Marlborough	566 Mill River Gt	7:05	No PM		
25	90 Corashire Rd	7:12	2:49	1	
25	Town Park	7:19	3:04	9	Meet Van #26
25	395 Main Rd	7:24	3:02	2	
25	Curtis Rd/Gould F	7:28	2:58	3	
25	67 Main Rd	7:33	2:53	3	
25	3 West Rd/Rt 57	7:36	2:50	1	
25	Hartsville Grange	7:40	2:48	1	
25	Rt. 57 Arroyo Wa	7:42	2:46	1	
25	130 Knight Rd		3:17	3	

25	226 Knight Rd		3:18	1	
25	End of Knight Rd		3:19	2	
25	Arrive/Depart at	7:52	2:40	Total 27	3:15 Meet Bus #9
26 Monterey	Chestnut Hill	6:38	3:50	2	
26	29 Cronk Road	6:43	3:45	1	
26	129 Tyringham R	6:53	3:35	3	
26	Town Hall	7:00	3:30		Meet Bus #8
26	38 Sandisfield Rd	7:02	3:13	1	
26	44 Sandisfield Rd	7:03	3:14	1	
26	38 Cronk Road	7:07	3:19	2	
26	136 Tyringham R	7:17	3:09	2	
26	129 Tyringham R	7:18	3:05	1	
26	Town Hall			Total 13	Meet Bus #25

Additionally Required (SBRSD): Daily transportation should leave New Marlborough Central School at the end of the School Day (2:35) and arrive at the Sheffield campus at or before 3:00 p.m. Afternoon activity transportation would then continue to bus stops in Sheffield and Great Barrington to potentially include: (1) The Bushnell Sage Library, 48 Main Street, Sheffield; (2) Big Y, 700 Main Street, Great Barrington; (3) TD Bank, 271 Main Street, Great Barrington, (4) Berkshire South Community Center, 15 Crissey Road, Great Barrington. The district would also like the prices separately to continue the route to IS183 School of the Berkshires, 13 Willard Hill Road, Stockbridge and separately to Berkshire Pulse, 420 Park Street, Housatonic, and separately to IS183 School of the Berkshires and Berkshire Pulse combined. The price quote awarded should be a daily rate, which will be paid only for days that transportation is provided.

NOTE: Specific routes for SPED and SPED Pre-K students are not itemized above. Total vans used for these funds in 2016-2017 are noted on Form 2.